

## **DIRECTOR'S REPORT**

September 26, 2019

### **Strategic Plan**

#### **Our Mission:**

We are "The People's University," the center of learning for a diverse and inclusive community.

#### **Our Strategic Priorities:**

1. Form communities of learning
2. Fight community deficits
3. Ready for the future: CPL 150
4. Cultivate a global perspective
5. Innovate for efficient and sustainable operations

## **PUBLIC SERVICES**

### **Programs and Services**

#### **Ohio Library for the Blind and Physically Disabled (OLBPD)**

OLBPD hosted its annual Family Fun and Learning Day in Cleveland at the Lake Shore Facility on July 9<sup>th</sup>. OLBPD hosted 85 registered patrons who enjoyed tours of the Sensory Garden and OLBPD, as well as guest speakers Tracy Grimm from the SLO Talking Book Program. OLBPD patrons also enjoyed listening to keynote speaker Dan Coughlin, FOX8 sports anchor and author of "Just One More Story." Exhibitors were also on hand from the Cleveland Sight Center, Guiding Eyes for the Blind, Magnifiers and More, and others offering products and services of interest to our patrons.

OLBPD hosted the Cleveland Council on World Affairs and 11 social activists from the country of Belarus promoting the inclusion and rights of people with disabilities on a program called "Community Connections" on July 31<sup>st</sup>. Sponsored by the U.S. Agency for International Development (USAID) in partnership with the Washington, D.C. based non-profit organization World Learning, Community Connections is designed to strengthen the professional capacity and skill sets of activists and emerging leaders in a country that is still facing obstacles following the dissolution of the Soviet Union. During their two hour visit, OLBPD provided a tour of the library, demonstrations about the service and adaptive technologies, and facilitated a discussion regarding library services to print disabled patrons.

## **Center for Local and Global History**

The *Genealogy and Family History Research Clinic* was held on June 8<sup>th</sup>. The African-American Genealogy Society takes a break from the clinics in July and August.

On June 15<sup>th</sup>, Library Assistant Lisa Sanchez held a screening of "Uptight!" a proto-blaxploitation movie filmed in Cleveland.

The Library hosted *Family History Day* on June 29<sup>th</sup>. Subject Department Librarian Terry Metter worked with Outreach and Programming Services Coordinator Shayna Muckerheide and Dr. Deborah Abbott of the African American Genealogical Society of Cleveland to plan this event, which featured both local and nationally recognized speakers. Over 200 people from across the country attended this all day conference.

On July 11<sup>th</sup>, Director of Public Services John Skrtic, Photograph Collection Librarian Brian Meggitt, and CLGH Manager Olivia Hoge worked with Encyclopedia of Cleveland History's (ECH) John Grabowski, Meghan Schill and Ryan Chamberlain on the joint program, *Make Cleveland History!*. This program provided an overview of changes taking place with ECH, discussed the partnership created between Cleveland Public Library and Encyclopedia of Cleveland History, and recruited people to edit and add to the online encyclopedia. As a part of the presentation, Ms. Hoge discussed the various collections available to the public to use in their local history research. Mr. Meggitt spoke about the Photograph Collection and showed the short film *Streetcar* (1953), by Jasper Wood.

Over the summer, Library Assistant Adam Jaenke partnered with the Cleveland Print Room to introduce photography to children at the West Park, Langston Hughes, East 131, South Brooklyn and Garden Valley branches through the *My Cleveland 20/20* program. Children were provided an overview of photography techniques and principles and then were given instax cameras and encouraged to roam around the branch taking photographs. Mr. Jaenke will be working with the Branches to display the photographs from the program.

On July 24<sup>th</sup>, Mx. Sanchez held a program at the Clark-Fulton branch, *Putting Clark Fulton on the Map*. The children viewed historic images of the Clark-Fulton neighborhood, learned how to read historic maps, and drew pictures of how they imagined their neighborhood to look in the future.

Library Assistant Danilo Milich presented *Cleveland Club Men in Caricature* on August 10<sup>th</sup>.

Mr. Jaenke continued shooting photographs for *Cleveland 20/20*. Mr. Jaenke has been photographing the people, places, and events of Cleveland. His photographs, along with the Cleveland Print Room photographers', will become a permanent part of the Photograph Collection. He also covered the 51st Annual Puerto Rican Parade, went to Zubal Books, the Union Miles Development Corporation, East Side Daily News, Cleveland Metroparks Zoo, the House of Wills, and WCSB College Radio Station.

Mx. Sanchez selected photographs for the department's weekly TBT feature. Mx. Sanchez has continued to select images to be featured on CPL's Instagram promoting *Cleveland 20/20*. In collaboration with Mr. Meggitt and Ms. Hoge, Mx. Sanchez selects images, writes descriptions, and keeps track of images uploaded by participating Cleveland 20/20 photographers. Mx. Sanchez chose images of City Dogs Cleveland, the Puerto Rican Festival, and residences in Detroit-Shoreway for August.

CLGH hosted a group of 11 students from Shaker Heights High School who were researching topics about the Victorian Era. Mx. Sanchez and Mr. Jaenke welcomed the students to the Photograph Collection and had some items pulled for their use.

Wade Park Elementary School visited the Map Collection with 12 students on June 18<sup>th</sup>.

From June 18<sup>th</sup> - 20<sup>th</sup>, Cleveland Ink came to Map Collection to view maps from the Collection and find writing inspiration about the Cuyahoga River. As a part of the Cleveland Ink program, Naturalist Jake Kudrna conducted the "Burning River" in the Map Collection on June 19<sup>th</sup>.

Ms. Hoge presented relevant resources for three Youth Opportunity Unlimited student workers working for the City of Cleveland's Economics Development Department on June 24<sup>th</sup>. They were studying the land use/reuse and brownfields surrounding the Woodhill Station. Students then visited the Map Collection to view the Sanborn Fire Insurance Maps of Cleveland, G.M. Hopkins Plat Books of Cleveland & Cuyahoga County and historical aerials of Cuyahoga County. Mx. Sanchez introduced the students to the Photograph Collection. She pulled images for the Woodhill RTA station, Rawlings School, and the Woodland Hills neighborhood.

Mr. Meggitt provided a presentation on the Photograph Collection for Cleveland Foundation fellows, who were touring the Library as part of the Cleveland Foundation Civic Immersion Day on July 17<sup>th</sup>.

Mx. Sanchez welcomed four visitors to the Photograph Collection on August 26<sup>th</sup>. Two of the patrons were benefactors from PNC Bank sponsoring the Cleveland 20/20 Project. Mx. Sanchez gave the visitors an overview of the department, explained the department holdings, and displayed some submitted images from *Cleveland 20/20*.

Ms. Hoge gave a tour of Main Library to a group of 12 individuals from the Bay Village Senior Center on August 29<sup>th</sup>. Those on the tour enjoyed the view of the City, the Library's unique collections, and the art and architecture of the buildings.

### **Fine Arts and Special Collections**

The Anisfield Wolf SAGES graduate class from Case Western Reserve held their workshop class in the Treasure Room utilizing the collection. There were 11 students in attendance. Special Collections Librarian Ray Rozman hosted approximately 60 students from the Baldwin Wallace Youth Summer Chess Program. Students were given a tour of Special Collections and viewed various items from the chess collection. Fine Arts Librarian Andy Kaplan put together a display of books for June LGBTQ Pride Month. July featured Cleveland musicians and architecture.

The tabletop exhibit in Special Collections featured rare baseball items to celebrate the *All Star Game* hosted in Cleveland on July 9<sup>th</sup>. The exhibit was very popular. It included books from the circulating collection, and rare items were secured with Plexiglas covers.

Special Collections featured an exhibit of artifacts from the Soldiers' & Sailors' Monument celebrating its 125<sup>th</sup> Anniversary. This exhibit was approved by OPS and will include a book talk about the monument in November 2019.

### **Music at Main:**

Singer-songwriter Brent Kirby performed a selection of tunes he composed to 23 guests on June 1<sup>st</sup>. Jazz trumpeter Curtis Taylor performed for Summer garden *Music at Main* for 60 guests on June 26<sup>th</sup>. The Cleveland Clinic Band performed a selection of patriotic music to 87 guests on June 29<sup>th</sup>. Singer-songwriter Diana Chittester performed in the Eastman Reading Garden for part of the Summer Music at Main in the Garden series on July 5<sup>th</sup>. 62 people were in attendance. Gypsy jazz quartet *Moustache Yourself*

performed in the Indoor Reading Garden due to the art installation on August 3<sup>rd</sup>. 58 people were in attendance. Instrumental guitarist Victor Samalot performed in the Eastman Reading Garden to 54 people in attendance on August 7<sup>th</sup>.

### **General Research**

Business, Economics and Labor Senior Subject Librarian Sandy Witmer started fielding questions from patrons interested in the upcoming business series, *Running Your Small Business*, which debuts September 21<sup>st</sup>.

Business Subject Department Librarian Zachary Hay continued work on digitizing the Cleveland Institute of Art Cinematheque film calendars using Cleveland Digital Public Library's KIC scanner. He will continue to work on scanning for two hours each week until the digitization is complete. The complete collection of Cinematheque calendars (1986-present) will be posted to the library's Digital Gallery after the project is completed. Mr. Hay continued work on cleaning up item records in the department's Library Research reference collection. This project provides an opportunity to better learn the contents of this collection, and to be aware of many of the rare and unique items housed in Business, Economics & Labor Department. Mr. Hay helped a patron with their research on a historical New York business, George A. Graf & Co. as well as later possibly related family businesses. Information was found using the New York Secretary of State business lookup, as well as newspaper articles found on the New York Times Historical 1851-2012 database.

Joseph Parnell, along with the CPL FIT Committee, "christened" the CPL 150 Wall of Memories on the 9th floor LSW by placing a few words of observation and wisdom on the wall. CPL Staff is encouraged to place their own memories on the exhibit wall.

Mr. Hay helped a patron who visited Business Department with a question regarding a private real estate company (Flaherty & Collins Properties, Inc.), and what information could be found regarding their different properties. A listing of their portfolio was found on the official company website, and the patron was also provided with a walkthrough of our databases and how to conduct searches to look for articles where the company may be mentioned. Databases referred to include Reference USA, Mergent Intellect, and Regional Business News. Additionally, bound copies of Properties Magazine (a magazine devoted to realty and construction projects in Northeast Ohio), were found in the Periodical Center collection, and were made available for the patron to browse for articles.

### **International Languages**

The International Languages Department hosted 37 programs both in-house and off-site during the season. Senior Subject Librarian Caroline Han planned 33 of these events which instructed both children and adults in aspects of Chinese language and culture. One major success was the department's Chinese Summer Camp which was in partnership with the Cleveland Chapter of Confucius Institute and Jubilee Academy. Subject Librarian Victoria Kabo hosted four programs for both adults and children focused on Russian literary themes. A total of 314 patrons participated in CPL-sponsored events during the summer. In addition, Markovic hosted three tours of CPL campus for visiting senior groups. A total of 59 visitors participated in tours.

### **Lending**

August Passport numbers:

<b><u>Passports Processed:</u></b>	24	\$	840.00
<b><u>Passport Photos:</u></b>	27	\$	291.60
<b><u>Total Passport Revenue:</u></b>	\$		1,131.60

For reference, July Passport numbers:

<b><u>Passports Processed:</u></b>	26	\$	910.00
<b><u>Passport Photos:</u></b>	20	\$	216.00
<b><u>Total Passport Revenue:</u></b>	\$		1,126.00

For reference, June Passport numbers:

<b><u>Passports Processed:</u></b>	17	\$	595.00
<b><u>Passport Photos:</u></b>	14	\$	151.20
<b><u>Total Passport Revenue:</u></b>	\$		746.20

## Literature

Literature staff processed 706 packages for 611 shipments to Homebound patrons. Over the summer, services to the homebound continued to be integrated into the existing Literature department duties. Literature Librarian Timothy Phillips took over primary responsibility for the service along with assistance from Library Assistant Michael Haverman. Literature/OCFB Manager Don Boozer has handled the financial considerations, approving invoices and conferring with the US Postal Service to resolve delivery issues. Computer/Network Technician Chris Strnad was able to replace the aging Homebound Services computer and update the existing software.

Ohio Center for the Book (OCFB)/Literature Library Assistant Michael Haverman hosted the monthly Award-Winning Book Club. Mr. Haverman and the four attendees discussed the novel *To the Lighthouse* by Virginia Woolf, as well as *One Hundred Years of Solitude* by Gabriel García Márquez. Mr. Haverman hosted the last *Classic Novel Book Club* of the summer series. Mr. Haverman and his four attendees discussed the novel *Sense and Sensibility* by Jane Austen.

OCFB/Literature Library Assistant Nick Durda, along with former OCFB Scholar-in-Residence Valentino Zullo, hosted an *Ohio Center for the Book: Get Graphic!* book discussion about *Iceman: Amazing Friends* by Sina Grace, as well as a book discussion about *Lumberjanes: Beware the Kitten Holy* by Noelle Stevenson. Mr. Durda and Mr. Zullo moderated a lively discussion of *On a Sunbeam* by Tillie Walden with ten patrons. They met to discuss *Exit Stage Left: The Snagglepuss Chronicles* by Mark Russell and Mike Feehan. The 10 attendees had a lively discussion with Mr. Durda and Mr. Zullo. The group met to discuss *Abbott* by Saladin Ahmed. The 10 attendees engaged in a lively discussion with Mr. Durda and Mr. Zullo. This session was the final installment of the summer's *Queer Comix* theme for the book club.

OCFB/Literature Librarian Evone Jeffries hosted six participants in a Cleveland Public Poetry open mic poetry reading program. Ms. Jeffries presented a Cleveland Public Poetry open mic poetry reading program along with five enthusiastic attendees.

OCFB/Literature Librarian Timothy Phillips hosted a Literary Frolic Friday book and film discussion on both Daniel Keyes' novel *Flowers for Algernon* and Ralph Nelson's 1968 film adaptation *Charly* with seven library customers. Mr. Phillips also uploaded a study guide and discussion questions for the program to the OCFB website for others to emulate around Ohio. Mr.

Phillips hosted discussion along with seven patrons about both Alan LeMay's novel *The Searchers* and John Ford's 1956 film adaptation.

OCFB/Literature Manager Don Boozer and Social Sciences Librarian Forrest Kilb co-hosted the second Thinkers Club Unbook Discussion at noon in the Eastman Reading Garden. The topic - "How do we know if any of this is real? How does the answer inform meaning in our lives? Is there a 'meaning of life'?" - provided for a lively exchange of ideas in the Eastman Reading Garden.

## **PAL**

### **Knitting at PAL**

A meeting was held for the Lunchtime Knitting Circle at City Hall. There were seven members in attendance in June and ten in July. Members donated 26 handmade items to Warm Up Cleveland. Seven attendees knit, loom knitted, and crocheted on August 21<sup>st</sup>.

### **Popular**

Popular Library Clerk Daunte Bolden worked at the eSports event in the Learning Commons.

Popular Library Assistant Doug Westerbeke gave tours to CWRU First Year Experience students

Popular Library Manager Sarah Flinn and Public Administration Library Assistant Monica Musser hosted a knitting class for City Hall Employees. Patrons are planning for fall charity knitting projects.

### **Youth Services**

Senior Librarian Lan Gao hosted a Puppetry Special Program "Paper Plates Puppets" in Brett Hall on June 4<sup>th</sup>. Two families stopped by and made paper plates puppets while they were visiting the Puppetry Exhibit.

## **TechCentral**

### **Street Festival**

The TechCentral Mobile MakerSpace, alongside Gaming & Esports, exhibited in a tent at Street Festival. Participants were able to take home personalized laser engraved dog tags, paracord bracelets and buttons. We also offered 3D Printing demonstrations and a free build table.

## **Main Library Tours and School Visits**

### **Tours:**

Literature Department Manager Don Boozer led a tour of about 50 first-year students from Case Western Reserve University on August 24<sup>th</sup>. They visited the Photograph Collection where Mr. Meggitt explained the nature of the Collection's contents, and how it can be used for research, and Map Collection Librarian Thomas Edwards gave them an overview of the Map Collection.

OCFB/Literature Manager Don Boozer assisted in facilitating a tour of Main Library for Director Felton Thomas and two guests. Mr. Boozer met the group in TechCentral, accompanied them to the Main Library Lobby while providing historical anecdotes, and escorted them to Special Collections where staff there took over the tour duties. Mr. Boozer coordinated tours of Cleveland Public Library for almost 30 Case Western Reserve University First-Year Experience students. Popular Library Assistant Doug Westerbeke assisted in giving the tours and was indispensable in making them run efficiently. Library staff in multiple departments provided useful information on collections, resources, and services useful to the students.

OCFB/Literature Library Assistant Nick Durda provided a tour of the Mike Curtis Superman Collection to 17 students from the Connect Cleveland Initiative at Oberlin College.

June had approximately 448 visitors to Special Collections, plus special tours. Summer tours included the Cleveland Natural History Geological tour (15 guests); Cleveland State Urban Studies Natural History of Cleveland class (15); Truly Gifted Academy students (22); 25 middle school students; 25 librarians attending the Special Libraries Association conference in Cleveland (also toured Puppet exhibit, CDPL, and the Photograph Collection); 33 seniors; Sanyuka Children's Choir from Uganda (25); Police Summer Camp (70); and a tour of 50 guests. July had approximately 535 visitors to Special Collections plus special tours, including Hathaway Brown STEAM (6); West Park Day Camp (15); West Park Camp (13); a tour for the Rowfant Club in Special Collections featuring items related to Jay Hay and Samuel Mather displaying Ege Medieval manuscripts, Nuremberg Chronicle from 1493, two Jewish scrolls of Esther, Japanese crepe paper books, Panorama of Constantinople from the 19<sup>th</sup> century, Derrydale publications, chess scrapbook of Emanuel Lasker, miniature books and the Group Plan (43); two retired librarians from New York Public Library. 244 visitors were given tours of Special Collections during the 150<sup>th</sup> Street Festival. In August, approximately 447 visitors plus a tour of the Puppet exhibit and Special Collections was given to

a group of seniors from Toledo attending the musical Lion King. There were 56 people in attendance.

In preparation for a school visit from Shaker Heights High School, Business Subject Department Librarian Zachary Hay prepared a cart of books for students to browse for their research. Subjects included African-Americans in 19th century Cleveland / N.E. Ohio, as well as topics relating to Victorian England and 19th century United States, including crime and the justice system, women's rights, and the economy.

Joseph Parnell has been asked to participate in the 2nd Annual Cleveland History Days at CPL by giving tours on Tuesday & Thursday the week of June 24<sup>th</sup>.

Youth Services Department staff hosted tours for the visiting schools and groups with a total attendance of about **470** students and educators from the following schools and daycares:

- Fisher Phillips
- St. Martin de Porres Summer Camp
- Boys & Girls Club (FDR Glenville Area)
- Truly Gifted Kids Academy
- North Collinwood Salvation Army I
- North Collinwood Salvation Army II
- Leaders of the Future
- Dynamic Creations, New Beginnings I & III
- Katai's Child Development Center
- Valley View Boys Academy
- Greater Cleveland Neighborhood Centers Association
- North Collinwood Salvation Army III
- Youth Opportunities Unlimited
- Bellefaire JCB Summer Leadership Institute.

On June 18<sup>th</sup>, Youth Services Department coordinated another large-scale Puppet event featuring visits from various summer camps and education centers featuring a live puppetry performance as well as tours of the library and the puppet exhibit. We had about **160 students and educators** from

- North Collinwood Salvation Army II
- Leaders of the Future, Dynamic Creations
- New Beginnings I & III, Katai's Child Development Center
- Valley View Boys Academy

To see a puppet show *Goblins* by Imaginos. We provided a story time, songs, tours of the library, including *The World of Puppets* Exhibit, TechCentral, Special Collections, as well as Youth Services. Staff including Annisha Jeffries, Eric Hanshaw, Julie Gabb, Crystal Bridges, Peter Roth and J.J. Lendl led tour groups while Lan Gao facilitated the puppet event in the auditorium, coordinated seating, introduced the performers, and oversaw group dismissals

The library hosted three groups of North Collinwood Salvation Army summer campers, offering tours of the puppet exhibit and library, storytimes, and a live puppet show on the 18<sup>th</sup>. In preparation for the event, Library Assistant substitute J.J. Lendl led a tour of Salvation Army educators to give them ideas about developing a puppet curriculum for their campers for the summer.

Library Assistant Substitute J.J. Lendl assisted Special Collections in a visit from the Your Next Move Chess Club, a youth organization that uses the game of chess to teach life skills for youth in their teens and early 20s.

#### **Main Library Book Clubs**

The OLBDP adult book club met on June 14<sup>th</sup> to discuss "Welcome to the World Baby Girl" by Fannie Flagg; July 19<sup>th</sup> to discuss "George & Lizzie" by Nancy Pearl.

#### **Main Library Outreach**

OLBDP provided information and talks about the service at White Cane Walk on June 1<sup>st</sup>; Ahuja Health and Safety Day on June 8<sup>th</sup>; Slavic Village Senior Health & Wellness Fair on June 13<sup>th</sup>; Ward 5 Community Festival June 29<sup>th</sup>; Southwest Community Health Expo on July 13<sup>th</sup>; Mentor Low Vision Group on July 24<sup>th</sup>; Deepwood Rocks Community Resource Fair on August 3<sup>rd</sup>; Wade Oval Wednesday (ADA Night) on August 7<sup>th</sup>; "Be My Neighbor Day" at Main Library on August 9<sup>th</sup>; Collinwood Resource Fair on August 17<sup>th</sup>; Northeast Collaborative on August 20<sup>th</sup>; Federal Building Safety and Health Fair on August 21<sup>st</sup>.

On June 25<sup>th</sup> Ms. Dobransky and Center for Local and Global History Manager Olivia Hoge gave a webinar for the Federal Depository Library Program on programming at the public library. The webinar, titled *Eat Your Veggies: Sneaking Government Documents into Popular Library Programs*, focused on the supporting role the Government Documents Department offers other Subject Departments for programs, school research days, and other events. As a result

of the webinar, Ms. Dobransky was contacted by an academic government librarian in California to speak on a panel at the upcoming Federal Depository Library Program Fall Conference in October. The program proposal was accepted; Ms. Dobransky will represent the Library in Washington, D.C. later this year.

As a part of *Cleveland 20/20*, the Cleveland Print Room and Cleveland Public Library attended various community events around the City. Cleveland Print Room photographers took portrait photographs of attendees at the events and CPL staff talked to people about the Library's 150<sup>th</sup> anniversary and *Cleveland 20/20*. Ms. Hoge attended Hessler Street Festival on June 2<sup>nd</sup>, Lincoln Park Farmers Market on June 18<sup>th</sup>, and Jefferson Rocks on July 10<sup>th</sup>. Library Assistant Substitute Aimee LePelley attended the Waterloo Arts Festival on June 29<sup>th</sup> and Leo's Listening Party on July 11<sup>th</sup>.

Mr. Edwards gave a presentation on map-related genealogy resources at the Cleveland Public Library to Ciao Cleveland at Cuyahoga County Public Library Independence Branch on July 13<sup>th</sup>.

Special Collections librarian Ray Rozman and the chess collection were featured on WEWS Channel 5 discussing why chess programs are important for youth on June 10<sup>th</sup>. Special Collections was filmed on July 9<sup>th</sup> for the WKYC program hosted by Leon Bibb to celebrate the Library's 150<sup>th</sup> Anniversary. Mr. Bibb focused on the collections that can be seen at the Library including chess, rare books and artifacts. Archivist Ann Marie Weiland and Manager Pam Eyerdam hosted the William Brett Family Reunion in Special Collections on July 13<sup>th</sup>. There were 22 family members in attendance; most travelled from California. These are the great great grandsons and daughters of former Library Director William Brett. Documents from Archives were available for their viewing and the Marble bust of William Brett was relocated to the Treasure Room (moved by ICA) so the family could take a family photograph. The family matron and others were recorded for an oral history video led by Tim Diamond.

The department hosted a tour for the Cleveland Foundation Civic Immersion Day of Special Collections and the Puppet exhibit for 12 guests. Ms. Brisker interviewed seniors at Judson Manor for the *Ideastream* project. Ms. Eyerdam appeared on Fox 8 show *Kickin' It with Kenny* featuring Special Collections and its displays on August 6<sup>th</sup>.

Fine Arts & Special Collections Manager Pam Eyerdam worked with the Cuyahoga County Archivist Judy Cetina to identify types of blueprints in the collection to assist patrons who are looking

for building plans of their homes. Dr. Cetina reported that county residential and commercial structures are found on Real Estate Appraisal Cards dating circa 1935-1970. The cards include building sketches and some photographs of homes taken between 1957-1964. Special Collections librarian Stacie Brisker attended the parent's day program at Catholic Charities Head Start located in King Kennedy Public Housing to conduct some oral histories as part of the *Ideastream* project and as the folklore selector for the White Collection.

The Government Documents Department held a program titled "Mad Skillz" on June 8<sup>th</sup>, a life-skills learning challenge for all ages. Government Documents Supervisor Sarah Dobransky was able to secure partnerships from Lowe's Home Improvement, Ohio Technical College, and the Home Repair Resources Center in Cleveland Heights. Each partner brought a challenge for patrons to complete. Lowe's provided a toilet complete with a plumbing system that patrons learned to unclog using an auger. Ohio Technical College brought their bright red Chevy Camaro to teach patrons about basic maintenance and quiz them on the dash board symbols. Home Repair Resources Center came with power tools, allowing patrons to use an angle grinder, miter saw, and tile cutter. Safety equipment was also provided, as were waiver forms.

Ms. Dobransky gave a presentation on June 18<sup>th</sup> regarding government information and the Government Documents Department, as well as the Patent and Trademark Resource Center at the 2019 Special Library Association annual conference held this year in Cleveland, Ohio. She was asked by Annette Haldeman, Chair and Program Coordinator for the Special Library Association Government Information Division, to present at the conference on government resources and publications for libraries.

Science and Technology Senior Librarian Jim Bettinger and Ms. Dobransky spoke on a panel at the 2019 "Start Up Scale Up" event held by JumpStart. The event took place in several different restaurants and bars in the east bank of the flats. Mr. Bettinger and Ms. Dobransky were part of the panel "Hidden Gems: Community Orgs Ready to help you Explore your Great Idea" along with Erica C. Penick, Executive Director of The Presidents' Council, Ted Theofrastous, Managing Director of the Fusion Program at the Case Western Reserve University School of Law, Doug DeGirolamo, Sears Think[box] Program Manager at Case Western Reserve University, and Teleange Thomas, Director of Candid Midwest. The panel, held at Lago, was well attended and several audience members stayed to get contact information from Mr. Bettinger and Ms. Dobransky. Later that afternoon, they staffed a table at the resources fair

held at the Big Bang Piano Bar. Several attendees met with Mr. Bettinger and Ms. Dobransky to network, get information on Library resources, as well as discuss future partnerships with their small business. Both have had several appointments as a result of the panel interview and resources fair.

The Public Safety Career Pipeline Summer Program brought 60 students to the Main Library in the first of three research sessions on June 27<sup>th</sup>. Ms. Dobransky taught the students at Martin Luther King, Jr. High School last year along with Literature Department Manager Don Boozer (who was the General Research Collections Manager at the time). This year the student advisors chose to come to the Main Library for better access to research materials. The students came back for three additional research days, utilizing the print collections in Social Sciences and Science and Technology, as well as online resources from the federal government and Cleveland Public Library databases.

#### **JumpStart Start Up Scale Up 2019**

Science and Technology Senior Librarian Jim Bettinger and Government Documents Supervisor Sarah Dobransky spoke on a panel at the 2019 "Start Up Scale Up" event held by JumpStart. The event took place in several different restaurants and bars in the east bank of the flats. Mr. Bettinger and Ms. Dobransky were part of the panel "Hidden Gems: Community Orgs Ready to help you Explore your Great Idea" along with Erica C. Penick, Executive Director of The Presidents' Council, Ted Theofrastous, Managing Director of the Fusion Program at the Case Western Reserve University School of Law, Doug DeGirolamo, Sears think[box] Program Manager at Case Western Reserve University, Teleange Thomas, Director of Candid Midwest. The panel, held at Lago, was well attended and several audience members stayed to get contact information from Mr. Bettinger and Ms. Dobransky. Later that afternoon they staffed a table at the resources fair held at the Big Bang Piano Bar. Several attendees met with Mr. Bettinger and Ms. Dobransky to network, get information on Library resources, as well as discuss future partnerships with their small business in the future. Both have had several appointments as a result of the panel interview and resources fair.

Joseph Parnell has been asked to serve as a "MC" (Master of Ceremonies) during the CPL 150 Street Festival. The Cleveland Community has been invited to come celebrate 150 years of service by the Cleveland Public Library.

OCFB/Literature Department Library Assistant Nick Durda staffed a table at the Cleveland Public Square event "Summer Splash" from

11:30 am to 1:30 pm as part of the on-going summer outreach event. Mr. Durda and former Scholar-In-Residence Valentino Zullo hosted a Facebook Live video on the *Ohio Center for the Book: Get Graphic!* Book club titles for the month of May.

OCFB/Literature Manager Don Boozer and Library Assistant Nick Durda met with the Curatorial Projects Specialist from Stan Hywet Hall & Gardens in Akron and the artist/designer working on the 2019 *Deck the Halls* project for the mansion. The theme this coming holiday season at the mansion is "A Classic Comic Hero Christmas" and the Music Room theme will specifically be Superman. Stan Hywet is interested in borrowing two dozen items from Literature's Mike Curtis Superman Collection to display over the holiday season. Mr. Boozer is working with Senior Legal Officer Bryan Szalewski to craft a Loan Agreement, and Stan Hywet plans to pick up the items in early November in coordination with Mr. Boozer and Mr. Durda.

In August, the Ohio Center for the Book commemorated the passing of iconic Ohio writer Toni Morrison with a post on the Ohio Center for the Book website that included links to various online resources including a list of her works in translation, her official OCFB biography, and a recording of her 1993 Nobel Prize Lecture. The post was also sent out via the OCFB Facebook page and Twitter account. A display of Morrison's works was also set-up in the Literature Department as well as in the Main Library Lending area.

OCFB/Literature Library Assistant Nick Durda hosted a Coffee and Comics Workshop at Rising Star Roastery on Walton Avenue in Cleveland. The featured speaker was Matthew Horak, Spiderman and Deadpool artist for Marvel, who gave a talk and then had an interactive conversation with the 12 attendees. On August 24<sup>th</sup>, Nicole Boose, a former Marvel editor, was the featured speaker at a Coffee and Comics Workshop hosted by OCFB/Literature Library Assistant Nick Durda at Rising Star Roastery on Walton Avenue in Cleveland. The 27 attendees greatly enjoyed the interactive session with Ms. Boose.

On August 31<sup>st</sup>, OCFB/Literature Librarian Evone Jeffries represented the Ohio Center for the Book at Cleveland Public Library (OCFB) at the 19th Annual National Book Festival in Washington, DC. Visitors to the Ohio booth in the Parade of States learned about the OCFB and our state. *Miss Mary Reporting: The True Story of Sportswriter Mary Garber* by Sue Macy and Ohio illustrator C. F. Payne was selected by OCFB as this year's *Discover Great Places Through Reading* title. Ms. Jeffries was

able to distribute bookmarks to encourage attendees to *Unleash Your Inner Mary Garber* and to provide a Readers Toolkit for the book courtesy of the State Library of Ohio.

Popular Library Assistant April Lancaster prepared items for display at the satellite collection at Kelvin Smith Library.

### **Summer Robotics Camps**

During June and July, and August, TechCentral offered week-long Robotics Summer Camps at six locations: Main Library, Addison, Eastman, South, Union, and Woodland. This year's summer camp topic focused on the use of Sphero Robots to create space-themed programs. Each camp consisted of four 2-hour sessions with hands-on instruction, design and coding of robots.

### **Edgewater Book Box Demonstration**

The TechCentral Mobile MakerSpace visited the Edgewater Book Box on June 27<sup>th</sup> and July 11<sup>th</sup> to give visitors to Edgewater Beach an opportunity to learn about Laser Engraving, Button Making and other maker services offered in the TechCentral MakerSpace.

### **Summer Splash at Public Square**

The TechCentral Button Maker visited Public Square during Summer Splash on June 5<sup>th</sup>, 12<sup>th</sup>, 26<sup>th</sup>; July 3<sup>rd</sup>, 31<sup>st</sup>; August 14<sup>th</sup>, 28<sup>th</sup>. This was in collaboration with the Youth Services Department to provide additional offerings for Summer Splash participants.

### **Nation of Makers Conference and MakerSpace Visits**

On June 15<sup>th</sup> & 16<sup>th</sup>, Interim TechCentral Manager Suzi Perez, attended the Second Annual Nation of Makers Conference in Chattanooga, TN. The focus of the Conference was Intentional Inclusion and Working Inclusion particularly of makers with disabilities and makers in the LGBTQ community into the maker movement.

Additionally, as part of the pre-conference tours, Mrs. Perez was able to visit the Makerspaces at Chattanooga Public Library and ChattLab, learning about the variety of offerings and sharing experiences with operators of those spaces.

### **Community Engagement: Visits and Outreach**

Library Assistant Computer Emphasis Cortney Gatewood participated in eSports Events on June 22<sup>nd</sup>, July 27<sup>th</sup>, August 24<sup>th</sup>.

TechCentral provided a tour and demo of the MakerSpace to the Cleveland Foundation Public Service Fellows during their Civil Immersion Day at Cleveland Public Library on July 17<sup>th</sup>.

### Main Library Displays

Business, Economics & Labor Department featured a display of books related to CPL150, including books on what was happening in the world one hundred and fifty years ago. Mr. Hay selected circulating and reference-only books focusing on the topics of finance, economics, transportation, labor unions and work, stamps, the stock market, amongst others, that covered 1869 specifically, as well as the general time frame of 1850-1900.

The Business, Economics & Labor Department featured a display of books related to the topic of economics. Mr. Hay selected a variety of books, including those on the history of economics, memoirs of various economists, economic treatises, and studies on economic systems and conditions. Titles were selected from both circulating and reference-only collections.

Business Subject Department Librarian Zachary Hay has regularly maintained Business Department's Career Opportunities bulletin board. Recent job postings found using the Reference USA database are posted every week, as well as job fair and training opportunities advertised by OhioMeansJobs, Greater Cleveland RTA, City of Cleveland, Cuyahoga County Job & Family Services, the Council for Economic Opportunities in Greater Cleveland, and other area organizations involved in providing career opportunities for job seekers.

Government Documents Library Assistant Alea Lytle created a table-top display featuring vacation information from various National Parks. She also created a separate table with general summer information such as exercise and fitness from the National Institute on Aging, safety information from the Center for Disease control, and a beach checklist from the National Oceanic and Atmospheric Administration. Ms. Lytle created a display for Independence Day and the history of the Declaration of Independence.

PAL sent a selection of books to the Wade Oval book box. Public Administration Library Assistant David Furies held a book discussion in collaboration with the Cleveland Law Library Association and author Michael Jordan. The book discussed with the author and 11 attendees was, *The Company of Demons: A Novel*.

PAL sent the Cleveland Community Police Commission Application Form and Instructions to shipping for distribution to CPL branches and Lending.

Senior Librarian Lan Gao attended *Parade the Circle* event together with Outreach and Programming Services (OPS) and branch staff members on June 8<sup>th</sup>. We signed up children for Summer Lit League, hosted a puppet show by Rid-All Greenlight Puppet Theater, and provided a couple crafts for children and families.

Library Assistant substitute J.J. Lendl and Kent State University intern Peter Roth represented Youth Services at the Rock & Roll Hall of Fame Fam Jam event at the Rock Hall on June 29<sup>th</sup>. At their outreach table, they offered sign-ups for Summer Lit League, sign-up incentives, books, and other giveaway prizes.

### **Collection Development**

Mr. Meggitt, on behalf of the Photograph Collection, received a donation of five photographs (including two panoramic photographs) relating to Banater Hall and the Banater Civic League, located on Lorain Avenue. The photographs were taken in the 1920s-1940s. The Photograph Collection received a donation of nearly 50 19<sup>th</sup>-century stereographs, cabinet cards, and postcards of Cleveland and northeast Ohio from patron Tim McGuire.

The Map Collection received a donated historical map of Painesville, Ohio from 1896.

Mr. Edwards continued to work with the Catalog Department to catalog previously uncatalogued maps.

Mr. Meggitt processed 90 photographs of Cleveland Indians player-manager Tris Speaker, which were found during the shifting of collections earlier this year. The photographs are primarily from the 1910s and 1920s, during Speaker's playing years.

Mr. Milich sent over 600 Cleveland City Hall Park Plan images to CDPL to be uploaded into DuraCloud. To ContentDM, Mr. Milich added 241 park plans with images and metadata.

In July, Mr. Meggitt completed a significant shift of the Photograph Collection, arranging and moving over 3,150 document cases (more than 630,000 photographs), which accounts for about one-half of the overall Collection. The shift allows for newly-processed Portrait & Biography Collection items to be added into that Collection (which had used all of its shelf space). There is now space for about 130,000 more photographs to be added without any further shifting.

Mr. Meggitt continued the item-level inventory of the Cleveland City Hall Collection. Over the summer he added unique identifying numbers, re-housed items, and created initial metadata bringing the total to 21,006 (out of roughly 35,000 total items in the Board of Zoning Appeals section of the Collection).

As part of the joint project with the Encyclopedia of Cleveland History (ECH), Mr. Meggitt reviewed physical collections, selected and digitized 30 pertinent photographs of African-American Clevelanders, and uploaded those files into CONTENTdm (where he created metadata, and added them into the Library's Digital Gallery). Additionally, he edited and revised metadata for about 70 earlier CONTENTdm records pertaining to other subjects that are being included in the ECH project. Links to the new items on the Digital Gallery were then provided to ECH for relevant articles.

The Heights Chamber Orchestra was given a special loan for four score orchestral pieces that they will be performing for their 2019-2020 concert season.

A lithograph entitled *Panorama of Cleveland and Ohio City* (1851) was purchased for the collection. The artist, Jacob Mueller was well known for his lithographs of city views created during the 1850s. Special Collections Librarian Stacie Brisker assisted Library Archivist Ann Marie Wieland with a researcher's request for items about Langston Hughes for a documentary. Ms. Brisker in creating a finding aid for Hughes materials for the Digital Gallery. Ms. Brisker is participating in the oral history *Ideastream Storytelling project*. In June, she interviewed local puppeteer David Johnson and will be interviewing seniors from several Cleveland facilities. Ms. Brisker assisted an American Literature scholar from the University of Tennessee on a project regarding Langston Hughes' poem entitled *When the Tom-Tom Beats*. Ms. Eyerdam reviewed the profile about Trade Catalogs (1860s-1960s) and looked for the James Gray Appraisal of the collection for consultant Michael Ruffing. The catalog record for *Cleveland Town Topics* was updated to reflect issues found in Special Collections. Ms. Eyerdam met with rare book dealer Peter Bernett from Boston to select items for the Lockwood Thompson endowment, White endowment and for the Schweinfurth August quarterly meeting.

Special Collections staff assisted author with locating images of chess player Adolf Anderssen for his new book.

A Ph.D candidate from North Carolina State University would like to submit his transcription based on the CPL manuscripts of *Brut's Chronicle of England and the destruction of Jherusalem* by Roger D'Argenteuil from the 13<sup>th</sup> century (MS W q091.92 C468, ocn431903346) to the Cleveland Digital Gallery. He will work with CDPL Manager Chatham Ewing and Special Collections.

**Gifts:** Two books on Kurdish culture and language were donated by a local patron: *Kurdskii Pastukh* and *K'rdakan zhoghovrdakan hek'iat'ner*. Dr. H. Leslie Adams added a DVD of his *Blake* performance to his archive collection in Fine Arts. A patron from Perry, Ohio donated a wood carved chess set with a board to the collection.

**Schweinfurth:** The Schweinfurth Committee approved the purchase of over 400 trade catalogs from the Walter Caldwell estates (1891-1971) at the May quarterly meeting. Ms. Eyerdam and Library Assistant Bill Chase picked up 7 archival boxes of trade catalogs from the family home in Rocky River in July. These were dropped off at Lake Shore for cataloging. The Schweinfurth Committee met on August 16<sup>th</sup> and selected trade catalogs from Jordan Antiquarian, Bookpress and Bernet Penka.

April Urban, from the Case Western Reserve University Urban Poverty Center, referred a researcher to the Government Documents Department for historic Census data on Cleveland Heights, Ohio. The information was not available online, and the Library is one of the few who have print copies of the city's demographics from the 1930's on. He came to the department and spent several hours gathering research for the Cleveland Heights Historic Society.

The department assisted two staff members from the Federal Reserve Bank. Librarian Joanne O'Dell came in to the department to scan a Congressional hearing in the microfiche collection. Vice President and Counsel Mark Greenlee came in to copy historic print volumes of the *Congressional Record*. He also requested Congressional hearings, which the department was able to provide digitally.

Director of Public Services John Skrtic contacted Ms. Dobransky and Ms. Hoge to help research an area of Cleveland known as "Duck Island" for a team at WVIZ. Ms. Dobransky was able to provide scans of Census records for that area from the 1930s through the 1960s and 1970s.

Business Subject Department Librarian Zachary Hay completed work on an Assumed-Lost list consisting of eighty titles, assessing

whether any titles should be reordered in print, or added to the library's eBook collection (or both). This consisted of analyzing circulation, age of the item in question, item cost, availability of other copies in the catalog, item availability in Baker & Taylor, Overdrive Marketplace and Amazon.

OCFB/Literature Library Assistant Nick Durda along with Fine Arts Librarian Raymond Rozman re-inventoried the Musicarnival CD collection to make it more complete and easier to access as a prelude to the collection's being housed in Special Collections. The CDs were officially transferred to Special Collections in mid-July 2019.

The Literature Department hosted a visit by Technical Services Librarians Amei Hu and Michael Gabe. Mr. Gabe and Ms. Hu were given a comprehensive tour of the collections in Literature by manager Don Boozer, and the two met with staff in an effort to better understand the needs of front-line public service staff and to open lines of communication between cataloging staff and technical services staff.

Over the summer, the Literature Department undertook a major project to move the Room Reference items to clear space for the ever-growing and hugely-popular manga, graphic novel, and Urban Fiction collections. Manager Don Boozer began the project by measuring areas and determining the collection arrangements and logistics. Page Erin Binkley did an excellent job of shifting the collections and spotting potential problems with misshelved and mislabeled books.

Martin Hauserman shared a copy of File No 163-58 Statement of Anthony J. Celebrezze Mayor of the City of Cleveland Before the Subcommittee on Housing of the Committee on Banking and Currency Jan 8, 1958 which was sent to Catalog.

Public Services Director John Skrtic donated items to PAL collection.

The Shaker Lakes Planting plan was returned June 10<sup>th</sup> and the historical Cleveland plans sent to CPL Digital Library in February for scanning were returned June 21<sup>st</sup>.

PAL is waiting to hear from the Cleveland Restoration if the book, *The making of Cleveland's Black Suburb in the City Lee-Seville & Lee Harvard* is available for purchase.

The first binder of the Cleveland City Landmarks Minutes and Proceedings, years 1972-1974 has been scanned.

The first 10 reels of 16mm subject file microfilm has been sent to the Cleveland Public Library Digital Gallery for review on August 30<sup>th</sup>.

Ms. Lancaster and Ms. Flinn are collaborating with Collection Management to get a Lucky Day collection of non-holdable items available in both lobbies.

PAL transferred some microfilm titles to the Main collection. They will be interfiled with the storage titles.

**Research only Possible Only at Main Library:**

- CLGH staff located photographs of famous estates and their owners for a local property researcher. The patron is using these items as visual representations to show her clients and guests how these properties have changed or stayed the same.
- CLGH staff sent sports pages from the Cleveland Press, Plain Dealer, and Cleveland News to a researcher.
- CLGH staff located newspaper articles, photographs, and local histories surrounding the "red light districts" of Cleveland such as Short Vincent and Doan's Corners for a documentarian from Los Angeles. Staff provided information the filmmaker did not know before, such as notable names within that time period, famous landmarks and theaters, and how to find more within the collection and elsewhere. The film is scheduled for release sometime next year.
- CLGH staff located images of the Union Trust/Union Commerce Building for a writer and editor who wanted to use them to illustrate part of the history of the Jones Day law firm.
- CLGH staff found historic images of Cleveland's Chinese community with traditional instruments for a patron who is an ethnomusicologist and director of a local music ensemble.
- The Clerk of Council for the City of Pepper Pike contacted Map Collection with a geographical feature question concerning the correct spelling of "Willey Creek". The answer for the correct spelling was determined through the use of USGS topographical maps and the *Omni Gazetteer of the United States of America, Volume 6*.

- CLGH staff found images of Ione Biggs for a patron working on a new exhibit celebrating 30 pioneering African American women throughout Ohio's history.
- CLGH staff found images of local stone quarries and of stone hauling for the building of the Lorain-Carnegie Bridge for researchers.
- CLGH staff found images of commercial buildings along Detroit Avenue between West 116<sup>th</sup> and West 117<sup>th</sup> streets for a patron.
- CLGH staff found images of a residence at 1963 East 73<sup>rd</sup> Street. The patron and the firm he works for are making plans for a restoration of the structure.
- CLGH staff found images of the cigar-making industry in Cleveland in the late 19<sup>th</sup> century and early 20<sup>th</sup> century for a researcher.
- CLGH staff found images of John H. Devereux and his son Henry K. Devereux, as well as images of their Millionaires' Row mansions (at 3226 Euclid and 2525 Euclid, respectively) for a researcher.
- CLGH staff found images for a patron of his former hip-hop venues in Cleveland around the 1980s. Staff was able to find a photo of Peabody's in the flats. The patron plans to use the image for a documentary about Cleveland hip-hop.
- CLGH staff assisted a patron find photographs for more than a dozen streets and addresses. The patron plans to use the images for research and planning purposes.
- CLGH staff helped a patron find an unidentified photograph of Euclid Avenue circa 1930. Using the Photograph Collection finding aids, the staff member was able to narrow down the photo's location.
- CLGH staff located and scanned numerous historic photographs of the Euclid Arcade. The patron plans to use the images in a future documentary.
- CLGH staff helped a patron find the exact address for a relative living on West 47<sup>th</sup> St. in 1969. Using a combination of the Cleveland City Directories and Cleveland Criss Cross Directories, staff was able to obtain the exact address of the relative.
- CLGH staff helped a patron doing genealogy research find an article about his grandfather. The article detailed a

warehouse explosion in South Euclid. The grandfather, a part owner of the Epstein Construction Company, was caught in the blaze, but survived.

- CLGH staff found an article about a patron's mother in 1955. Using the Plain Dealer Historical database, staff found the article based on the patron's mother's name. Apparently, the patron's aunt had rescued her mother from a house fire when they were both 12 and 5 respectively. The article even included photographs of the patron's family members, which the patron had never seen before.
- CLGH staff found a photo in the December 1, 1963 edition of the Plain Dealer for a patron looking for a photograph of two young boys who had built a Terminal Tower snow sculpture, but didn't have an exact date or paper title.
- CLGH staff helped a patron find information about her father's burial place. Using the Plain Dealer microfilm and the Cleveland Cemetery Directory, staff was able to find the patron's father's death notice and burial information. The patron's copy of the death notice had been destroyed in a fire.
- Using the Cleveland City Directories and Suburban Directories, staff helped a patron find listings for Holiday Inns during 1969-1970.
- CLGH staff sent the front pages of the July 25, 1969 editions of the Cleveland Press and Plain Dealer to a patron planning to surprise his wife with the front pages. She was born on July 25, 1969 and will be turning 50 years old.
- CLGH staff helped an author find images of the Cleveland Browns and various influential sports figures. The author plans to use the images in an upcoming book about Cleveland sports history.
- CLGH staff helped local researcher and author find images of Christmas celebrations at the Cleveland Museum of Art. Using the Subject Cleveland and Cleveland Picture Collection, staff found photos for the upcoming book about Christmas in Cleveland.
- CLGH staff helped patrons find images of the Glenville neighborhood around the 1950s to 1960s. Using the City Hall Collection and Subject Cleveland Collection, staff provided images to the patrons who plan to use the images in a presentation at their 60 year high school reunion.

- CLGH staff found articles for a patron about a crime committed against him in the mid-1990s. In 1996, the patron was 12; a crime was perpetrated against him and his friend that resulted in community outcry.
- CLGH staff assisted a patron researching a dance studio located in Cleveland during the 1950s. The patron didn't have any information other than the stage name of the owner, Tito Cavallero. Using the Cleveland City Directories, staff found a listing in the 1963 directory for "Tito's Dance Studio".
- CLGH staff found articles detailing a 1982 shooting on Prospect Ave. in downtown Cleveland. The patron requesting articles was a relative of two of the men who had been shot in the incident. One of the survivors was paralyzed from the mid-stomach down due to the incident. The criminal trial of the shooter and the survivor's physical therapy recovery were chronicled in the Plain Dealer over the course of multiple months.
- CLGH staff assisted a patron via telephone with finding genealogical information. The patron had limited information about her grandmother and was hoping to find her grandmother's birthplace in Germany in advance of an upcoming trip there. Using the Ancestry database, staff located baptismal records confirming the location of her grandmother's birth.
- CLGH staff used the Library's newspapers on microfilm and Historical Plain Dealer database to provide information to a documentary filmmaker in London who is working on a film about Led Zeppelin's performance at Musicarnival on the night of the first moon landing in 1969.
- CLGH staff assisted an out of town researcher with finding information about former Cleveland Mayor William R. Hopkins. Using the Index to Cleveland Biography on microfiche, staff located articles that the researcher was previously unaware of.
- CLGH staff assisted a university professor who is researching an African American composer who lived in Cleveland in the 1800s. Using maps and city directories, staff located and verified the composer's address.
- CLGH staff located articles about which company manufactured double decker buses that ran in Cleveland for a short period of time in the 1920s

- CLGH staff assisted researchers from Australia with finding information about a relative who lived in northeast Ohio in the 1920s
- CLGH staff assisted a researcher from Boston who was searching for information about the biological parents of a grandparent who had been adopted by a family in Lorain County.
- CLGH staff provided scans of the *Cleveland News* to a researcher in California who is affiliated with the Society for American Baseball Research
- CLGH staff assisted a researcher interested in Florence Ellinwood Allen. Serving on the Ohio Supreme Court, she was the first woman to serve on a state supreme court and one of the first two women to serve as a United States federal judge. Staff found a book of Ms. Allen's poetry that had been signed and dedicated by the author.
- CLGH staff assisted researchers interested in the history of the Duck Island neighborhood. There was not much information on that neighborhood by name or as specified, but staff was able to piece together relevant sources and information to give a history overview of the area.
- CLGH staff members assisted a developer locate images of the Public Auditorium. After the initial findings, the patron was interested in finding a better, clearer image of the Cleveland Corporate Seal located on the Music Hall auditorium curtain. Staff was able find a beautiful clear image in the *Cleveland Public Auditorium* (1928) by Ernest Graham Studio.
- CLGH staff helped a researcher creating a documentary on "Black Buckeyes" locate newspaper articles on Joan Southgate, a retired social worker who walked 519 miles of the Underground Railroad through Ohio, Pennsylvania, New York and Canada. She is also the founder of Restore Cleveland Hope, a nonprofit dedicated to telling Cleveland's Underground Railroad history and preserving the historic Cozad-Bates House.
- CLGH staff researched the House of Wills, finding articles about the history and importance of the funeral home to the community for a television program.
- Patron request for scans from the title, *A Cultural History of Aramaic* which very few libraries have.

- Librarian from the Cleveland Museum of Art Ingalls Library requested assistance to obtain scans for a curator from a French book about Cambodian antiquities.
- Italian researcher requested scans from a 1520 manuscript entitled *Libro del infant don Pedro de Portugal*.
- Chess researcher/author came to Cleveland to research 1930s articles from *Chess Review*.
- The Foundation requested information about Amasa Stone.
- Assisted professor from CWRU with research on cuneiform for which she is interested in translating the tablets on display in the Reading Room.
- Researcher from Ireland requested scans of MacAuliffe's pamphlets on the Sikhs from the 16<sup>th</sup> century, *The Life of Guru Nanak; The Rahiras; The Evening Prayer of the Sikhs; Hymns of jaidev; The Bawab Akhari; The Sloks of Guru Angad; The Anand & the Sadd; The Legend of Mira Bai; The Life of Guru Teg Bahadur, The Anand & the Sadd; The Legend of the Bhagat Namdev Found in the Granch Shib; Hazare de Shabd of the Sikhs*. These titles are only available at the Cleveland Public Library.
- Researcher from Italy requested scans from a 16<sup>th</sup> century chess manuscript comparing how the leaves were numbered. CDPL is going to redo the scan to reflect the pagination on the digitized page of *Libro Da Imparare Giochare a Scachi: et de Bellissimi Partiti*.
- Patron request to see the 1<sup>st</sup> edition set of Edmund Burke's work.
- Patron request for scan of chess master Jose Raul Capablanca from 1942 issue of *Chess Revue*.
- Patron request for a score from Eyman Dance Collection called *I'm Gonna Get You* (1923).
- Assisted patron to locate materials on the Susu Language of New guinea and Sierra Leone in West Africa.
- Patrons requested the following music scores: Santana, scores by Johnny Smith, Isley Brothers, Beach Boys songs, Lion King songs, classical sheet music for piano, score for Moon Glow, songs by Irving Berlin from Eyman collection, Marriage of Figaro, songs by Al Jarreau, Ibert's Escales Piece from 1922, nursery rhymes for guitar, polka music, gospel songs for weddings.

- Patron request about Cleveland architects Frank Meade and the buildings he designed in Cleveland.
- Patron requests for the following music materials: Pythagorean tradition in music, birth and death dates of American composers, biography on Alice Cooper.
- A researcher requested an article from the September 1888 issue of *American Musician* on composer George F. Bristow.
- Patron request for blueprints of the Howell & Thomas plan for the Oxford (Ohio) Presbyterian Church. They drove up from Oxford and had scanned 10 blueprints for a renovation project.
- Patron request about the value of a painting by the regional artist Thomas Haverfield (born 1939) that was sold by the Akron Art Museum. The patron was informed that the library is not a certified appraiser but gave him quotes of sold items at auction and was given a list of certified appraisers in northeast Ohio.
- Patron request about the bombing of the Rodin sculpture "The Thinker" outside the Cleveland Museum of Art in the 1970s. Staff found articles and books.
- Patron request for catalogue raisonné of Pablo Picasso works.
- Books on the art of Kara Walker (exhibit at Cleveland Museum of Art).
- Chess player from the USCF (United States Chess Federation) was assisted to scan chess charts from the 1970s.
- Researcher from Case Western Reserve requested biographical information on Cleveland artist Joseph Egan (1906-1979). Fine Arts has a painting on display by Egan and staff found biographical information in an exhibition catalog by the Cleveland Artist Foundation entitled, *A Brush with Light* (c1998).
- Special Collections Librarian Stacie Brisker assisted a patron with African American genealogical research using the *Call & Post*.
- Patron request to see Napoleon's 1809 elephant folios of *Description De L'Egypte*. This is a full 40 volume series that was commissioned by Napoleon when the Rosetta Stone was discovered.
- A colleague, professor & librarian from the University of Pittsburgh came in to research the *Niles Newbell Puckett*

*Collection of the Religious and Folk Beliefs of Southern Negroes*. He was inspired from the *Sacred Spaces* exhibit he saw in Special Collections and received a grant to form a digital collection about the different religious institutions of the Pittsburgh area.

- Patron wanted a listing of 1954 Domestic typewriter manufacturers. Business, Economics, and Labor Librarian Susan Mullee located the information in the Office Appliances, Buyers Index Issue, 1955 Edition. Cleveland Public Library is the only Ohio library to own this publication, per Worldcat research database.
- Business, Economics & Labor Department holds a reference copy of a 1971 publication, "Market study of the mobile and travel trailer industries" published by Mobile Home Dealer Magazine. Business Subject Department Librarian, Zachary Hay, requested the title from Offsite Storage to be sent to Interlibrary Loan Department for photoduplication services. Cleveland Public Library is one of only two libraries listed on Worldcat to old this item.
- Business Department received a reference question regarding the availability of information on drip stocks (dividend reinvestment plans). Business Subject Department Librarian Zachary Hay, in consultation with other BEL staff, located our reference-only serial title 'The Drip Investor,' a monthly publication listing drip stock investing information and resources. This title was the specific title the patron was looking to be able to access.
- Business Subject Department Librarian Zachary Hay assisted a patron in finding and retrieving various circulating and reference titles on the subject of Cleveland transportation history. He also provided the patron with a walk-through of the library catalog, and offered different ideas on ways of searching for books and other resources on this topic to help them in their research.
- A patron visited Business Department looking for annual reports for Cleveland Trust Company/Ameritrust. Business Subject Department Librarian Zachary Hay located and made available our print copies of the annual reports found in our Library Research reference collection, as well as the digital copies scanned from Business Department's collection that are

available on the *Mergent Archives* database. The patron looked at several annual reports from the early 1970s.

- This summer, a Literature patron requested to view two books of poetry from the department's collection: *Aunt Hagar's Children: Poems and Thoughts of our Folks in "Our Language."* (1941) and "*America's Negro*" Sub-Titled "*This is Our Country*" *A Book of Poems* (1943), both by Ophelia Dudley Steed. Cleveland Public Library is fortunate to be **one of only three libraries in the world** to own each title (along with Ohio State University and Yale University for the first; and University of Toledo and UC Davis for the second title). In fact, Cleveland Public Library owns **an author-signed copy of *Aunt Hagar's Children*** in which she writes *Compliments of Ophelia Dudley Steed Oct. 3, 1941.*
- OCFB/Literature Library Assistant Nick Durda did research for a film company creating a documentary on Led Zeppelin. The company was specifically interested in the rock group's performance at Musicarnival in Cleveland on July 20, 1969. Mr. Durda utilized the Literature department's Musicarnival archives which are **ONLY** available at Cleveland Public Library. The film company was pleased with the results.
- OCFB/Literature Manager Don Boozer received a call from an Ashland University professor requiring a number of quotation and citation verifications for a paper that needed to be submitted for publication within the next two days. The search for the quotes involved searching CPL's copies of *World of Our Fathers* by Howe (1976) in the Center for Local and Global History and Literature's *Critical Views of Isaac Bashevis Singer* (1969), *Isaac Bashevis Singer and the Eternal Past* (1968), and *Isaac Bashevis Singer: A Study of the Short Fiction* (1990). Mr. Boozer verified several quotes using both the print as well as the digital versions of the 1968 and 1969 volumes available through Internet Archive and found the others in an online search using the original 1976 edition in CLGH. The professor also requested a search of Aristotle's *Poetics* for the section that talked about writing "probable" vs. "possible" stories. Mr. Boozer utilized the Perseus Digital Library edition of the philosopher's works available through Tufts University. The professor was very appreciative and asked to speak to Director of Public Services, John Skrtic to convey her positive interaction with Mr. Boozer.

- OCFB/Literature Librarian Evone Jeffries confirmed a quotation attributed to Mark Twain using *The Autobiography of Mark Twain: Including chapters now published for the first time* (1990). Cleveland Public Library is **one of only three libraries** in northeast Ohio that own this book.
- Patron scanned pages from Report of the Special tax commission of the city of Cleveland: appointed by the mayor at the request of the City council. Filed November 22, 1915. R. E. Collins, Clerk of Council / Cleveland (Ohio). Special Tax Commission.
- Assisted patron find a Plain Dealer story about a relative from 1926.
- Assisted patron with finding information about the pavers in the Eastman Reading Garden. CPL's archivist Annmarie Wieland as well as Tom Edwards helped in locating the material and scanning it.
- PAL staff helped a city hall employee locate old brochures that were created by the city's Landmarks department depicting the history of City Hall. They were found in PAL's subject files and scanned for the patron. PAL receives questions often about the history of the building and the city staff member mentioned that being able to see past brochures will be helpful in creating a new one.
- Patron stopped by to research Fleming Thomas and Liston G. Schooley.
- A patron utilized PAL's subject files to supplement his own research on the city of Cleveland's recreation department history.
- Patrons researched law cases, requested information on the Ohio budget and viewed the city's annual reports from the 1920s.
- A patron was assisted with research related to life expectancy rates in Cleveland neighborhoods.
- Assisted patron with historical Cleveland government information by email and in person.
- A Professor working on a 10 year study visited PAL to research Model Cities, Slavic neighborhood, City planning, and community development information.
- PAL and Photograph Collection assisted Cleveland Water Pollution with finding images.

- Used the Plain Dealer Historical Database to locate information about the Cleveland foster care system during the 1950s. A patron had been placed in foster care during that time and was looking for details related to it.
- Assisted a patron find the start of the Cleveland reserve fund.
- Emailed patron Resolution 2223-45 concerning playground on Lamont Avenue. Patron is writing a book about the area.

## **CDPL**

### ***Learning Commons/Programs***

Cleveland Digital Public Library regularly hosted classes over the summer. In partnership with DanceUSA, we hosted a workshop on digitizing and archiving dance company records. Working with Youth Services, we held three separate classes teaching papermaking to patrons and had 21 attendees over the summer. Working with Special Collections to show off library materials that reflected the class activity, we held a calligraphy class with 6 attendees, and a font making class with 5. Working with CPL FIT, ClevDPL regularly hosted Yoga and Core Strengthening. Weekly Yoga and Core Strengthening offerings are regularly attended by over 30 attendees a week, 90 over a month, and 270 over the summer. About half of attendees are from downtown offices and half from library participants in our FIT program. Finally, we've held 12 meetings of the CPL Chess Club with a total headcount of 27 attendees over the summer.

### **Exhibits**

In terms of media, object registration, and exhibit preparation ClevDPL continues to support both the John G. White exhibit and the Library History exhibit that were planned for sesquicentennial. Before the summer, staff in ClevDPL collaborated with staff from Graphics, Archives, and Special Collections to design and install the "CPL: 150 Years through the Eyes of the Staff" and the "John G. White" exhibits. During the summer, ClevDPL continued to help with ongoing tasks and projects related to Sesquicentennial shows. Support includes including maintaining the media displays in Brett Hall and programming and adding content to the Magic Box in the John G. White Gallery. Also during summer 2019, ClevDPL staff worked with OPS, revisiting the current status of the "facilities brief" as a useful document and collecting and sharing data from temperature and humidity monitors in the Brett Hall exhibit space.

### ***Magic Box***

After a shift in priorities by the puppet curators, Cleveland Digital Public Library moved the Magic Box exhibit case to the John G. White Gallery on the third floor of Main. We refreshed the interactive content for the John G. White exhibit over the summer.

### ***Touch Wall***

The interactive touch wall in the third floor space in Cleveland Digital Public Library continues to be used by casual visitors and classes. It had content updates in over the summer, and we have continued to refine content to enhance accessibility and use.

### ***Videography and Photography***

Before the summer, ClevDPL has finished loading all of the videos from Sports Research Center, Cleveland Restoration Society, the Andrew Venable Oral History Project, Cleveland Growing Strong, and Library Institutional Oral History interviews onto Internet Archive and YouTube and, working with CPL's Internet Team, has also embedded them in ContentDM records in the Digital Gallery. During the summer, we leveraged the automated closed captioning in YouTube to create searchable transcripts for all of the above oral history recordings

Working with Langston Hughes Manager William Bradford and Professor Anne Galletta from CSU, CPL has been developing exemplary oral history interviews of subjects who remember the 1964 Freedom Day protests here in Cleveland. The goal is to produce four sample interviews and work with professor Galletta to assist her to seek funding for a larger project. ClevDPL continues to work with the Cleveland Architecture foundation to support oral history interviews of prominent Cleveland architects.

During summer, ClevDPL did a variety of media projects focused mainly on producing video content for CPL Director and Patricia and Richard O'Connell (photos), Peter van Dijk, FAIA, Architect Oral History (video), Jasmine Elder Oral History (video), CPL and IOTA re-do voice-over (video), Rev. Mylion Waite Oral History (video), Patron Headshot - WALK IN (photos), CPL 150th K. Thorpe and Children Interview (video), Estefany V. Rodriguez Oral History (video), Summer Camp in LSW - Technology (photos), All Stars Legends Round Table (video), Brett Electricity (video), Brett Noise (video), Brett Pages (video), Brett Family (photos), Brett Family Oral History (video), 7/2 St. Martin De Porres Summer Camp (photos), 7/9 St. Martin De Porres Summer Camp

(photos), 7/16 St. Martin De Porres Summer Camp (photos), 7/23 St. Martin De Porres Summer Camp (photos), 7/30 St. Martin De Porres Summer Camp (photos), CPL150 festival (video), CPL150 festival (photos), Inner Circle (photos), Plates (photos), Music at Main (photos), CPL150 Hats (video), Sports Icon 50 (video), Sports Icon 51 (video), Freedom Day interview Karim (video), Freedom Day interview Angela (video), Freedom Day (photos), South Brooklyn Short Version (video), South Brooklyn Long Version (video), CPL150 Game Maker (video), Best Buy Mentor (video), CPL150 15 second ad (video).

### **Scanning Assistance**

Cleveland Digital Public Library staff assisted 43 reservations and drop in sessions of two hours (or more) in length. There was scanning of both large personal and library collections in the Digital Hub. Patrons used the Epson 11000XL flatbed, ATIZ book scanner, and I2S oversized flatbed scanner to accomplish their projects for personal and publication use.

**Digital Gallery:** From June 1<sup>st</sup>, 2019 to August 31<sup>st</sup>, 2019, Google Analytics (GA) reports 15,597 sessions for 9930 users and 264,693 page views. Our top five landing pages are grouped in the following categories:

Digital Gallery Home Page 16%; Yearbooks 8%; Photos 4%; History 2%; and Cleveland Orchestra 2%.

Organic Search channeled 41% of our accesses (Google search is the most common channel to our Digital Gallery). Direct access through CDM search accounts for 31.2% of our accesses. Referrals through other website are about 21.4% of our access volume. Finally, social media accounted for 6% of our sessions (with the bulk of these, almost 80%, from Facebook). The number one referral site with 15% of all referrals is Wikipedia. After that at 12% is Cleveland State, and our own website, cpl.org, rose one and half percentage points to 6.5%. Notable additional sites for referral are 3% from dp.la and 2% from Case Western University. Nearly 44% of our sessions occur on mobile devices (up from last month) with 13% of those on tablets. 40% accessed ContentDM through tablets and phones.

### **Outreach**

ClevDPL continues a collaboration with Dr. Regennia Williams on an interview project related to the anti-apartheid activism in Cleveland during the 1980s. We have been working with her to produce a sample set of interviews so that she can pursue funding opportunities.

ClevDPL continues to work with the Cleveland Orchestra to scan scrapbooks.

Cleveland Digital Public Library continues to work with local newspapers to provide access to the back files of member news organizations. We already provide access to Tremonster, Plain Press, and East Side Daily News. We have completed work with our vendor to get 1970-2000 of Cleveland Scene digitized.

Working with the Internet Archive, CDPL is closing out the grant for curating web-content (part of a 35,000 dollar IMLS grant working with the Internet Archive's ArchiveIT project to document local web-content and local digital resources). ClevDPL has created a collection in the Digital Gallery (ContentDM) for Web Archives and has populated the collection. We have done numerous public presentations on our Web Archiving, and have presentations planned for the summer. We will be doing a final training on web archiving this fall.

ClevDPL staff has continued to enhance demonstration digitization projects with Euclid Library, the Ukrainian Museum and Archives, Shaker Heights Public Library, Cleveland Orchestra and the South Brooklyn Historical Society.

We have arranged with the administrator of the Literature Collection regarding storing the surveyed, refoldered, reboxed, and relabeled W. Ward Marsh collection and will be moving the collection to Literature in early fall.

We have initiated a project with literature to obtain physical copies of programs, update and scan programs, and capture natively digital programs of theatre productions from Playhouse Square.

### **Collection Development**

*Scene Magazine Digitized.* Scene magazine has been re-scanned after a quality control glitch, and is currently in post-production, correction, and revision. This constitutes well over 40,000 pages of news and has been converted to METS-ALTO. Upload of the newspaper will proceed this fall.

### **Library Staff Does Digitization**

ClevDPL team is currently addressing how to better mediate and manage the large number of scanning projects that are moving through the unit at this time. Scan: 235 items, 7,434 files created. Post: 127 items, 6,849 post processed. Upload: 501 items, 716 files.

## **ILL**

Statistics are a month behind for ILL.

*CPL Borrows:* For May, June, and July of 2019 CPL customers initiated 162 borrowing requests of which 142 were filled. The average turnaround time for filled requests was 17 days and 2 hours.

*CPL Loans:* For May, June, and July, CPL ILL received 3610 requests and filled 872 (a 24% fill rate. Our average turnaround time for filled requests was 3 days, 10 hours (well over our target range of two days).

## **Preservation**

### *Managing Art Collections*

CPL has one of the largest and most significant Art Collections in any public library in the country. ClevDPL is currently updating the database listing of items in the collection, and is currently exploring collaboration with financial services to add all of CPL's art holdings to the real property inventory maintained in our MUNIS system so CPL's art will be audited on a regular schedule.

During the summer, most of the Superman items sent to Intermuseum Conservation Association were returned to the library. One item remains to be completed.

Due to renovations at Fleet we have an untitled Clarence Van Duzer sculpture at Main Library in the preservation/conservation lab area. Here is a link to a picture:

<https://cdm16014.contentdm.oclc.org/digital/collection/p4014coll13/id/1974/rec/1> . We anticipate shipping the sculpture to ICA in September. Staff will need assistance and training to pack and ship the item, but should be able to do it effectively with proper instruction.

Currently, due to renovations at Collinwood, we have the center panel of Max Bachofen's *Snow and Wind (triptych)*, oil on canvas (Left: H 46" x W 36 1/8"; Center: H 46" x W 59 3/16" ; Right: H 46" x 34 1/8") in storage on a cart in the basement microfilm area of Main Library. It came here as result of reductions in wall space out at the branch. At the moment we are at the very beginning of developing a plan for how to effectively move and manage art in the library for the next several years, and this plan should look to existing expertise in the library that can effectively manage the process and plan for developing appropriate skills in staff.

With the goal of developing staff in mind, during August and into September, ClevDPL contacted the Intermuseum Conservation Association and received a positive response to working with ICA to develop workshop trainings for art moving and packing for staff working on CPL's Preservation/Conservation teams. In addition, ClevDPL has just begun discussing with Property Management the possibility of developing collaboration with Rock and Roll Hall of Fame staff to do a workshop on how to build crates for pictures and sculptures for CPL carpenters. An additional hope for these workshops is to involve the student art curation program that enabled CMSD students to put together the WPA print exhibit our ML King Branch.

### **Environmental Monitoring**

Working with Property Management, including Oliver Reyes, ClevDPL continues to monitor from 22 placements around Main and LSW using PEM II environmental monitoring devices.

We have upgraded our monitoring subscription with the Image Permanence Institute.

As a new development in summer, OPS requested that we monitor the environment in Brett Hall, and we added monitoring in 3 cases using Arten monitors, and placed a PEM II in Brett hall to log temperature and humidity. Monitoring in Brett Hall should be a year-round activity.

### **Stacks and Collections**

ClevDPL has completed its work on studying potential stack options for storing over-sized maps from the maps collection. We have received appropriate conservation housings, and have moved forward with wrapping maps on storage tubes. We have obtained appropriate storage racks for the rolled maps, but we still have the rolled maps stored in our 5<sup>th</sup> floor storage area in Main Building, there is now foam padding on the storage rack arms. Moving of maps should happen this fall.

### **IPM monitoring**

ClevDPL has placed insect traps appropriate for establishing the detection portion of an integrated pest management (IPM) program in Main, LSW, and Lakeshore Facility. We are currently monitoring LSW, Main, and Lakeshore.

### **Facility Brief**

ClevDPL wrote the library's 'facility brief', a document produced for the Superman exhibit. This document uses elements of an American Museum Association facility report. The data

previously collected for the brief is now out of date. Depending on planned uses for spaces in the library, a document like the 'facilities brief' may sometimes serve as a de-facto facilities report, and in many cases we may not need to produce a full facilities report per AMA. The document needs to be revised, and the process of gathering data for display areas at the library needs to reboot.

### **Exhibits Monitoring and Install**

ClevDPL has restarted using PEM II and Arten devices to monitor temperature and humidity levels in Brett Hall. ClevDPL continues to use them in the John G. White Gallery where materials that might need to be monitored have been installed. These readings are being recorded and maintained for future reference.

### **Metadata Revision**

There were 69,377 record touches on metadata in the digital gallery. This work mostly consisted of additions to records to link high resolution images in long-term storage with low resolution access copies presented through the digital gallery. ClevDPL continues to engage with DPLA. We continue to contribute to WorldCat through OCLC's Digital Collection Gateway. We are engaging CPL's cataloging team to explore how to pull records developed from our ContentDM collections now in WorldCat into our Sirsi catalog. ClevDPL has accepted a role on a ContentDM/linked data project that has emerged from the *Metadata Initiatives Advisory Group*. The project will explore possible new, and more effective routes for delivering metadata, images, and information using linked data environments. The project is projected to take a year, and started in August of 2019.

### **Partner Engagement**

We continue to plan how to engage local partners, large and small, and are seeking to engage more partners from the local business community. Our partnerships with Cleveland Orchestra, Karamu, UMA, Old Brooklyn Historical, and others need support in the form of developed plans for the future, and we continue to discover new partners with whom to work on projects such as the Cleveland Grays, Crile Archives, and East Cleveland Public Library.

### **Digital Collection Gateway**

Cleveland Digital Public Library has contributed ContentDM metadata to international catalogs through OCLC's Digital Collection Gateway, and we have been invited to participate in a pilot project involving linked data. We will be working with technical services over the summer to develop a plan for better

integrating into our local OPAC our ContentDM metadata pulled into WorldCat. The first goal is to hold a meeting to discuss it.

### **Staff Development**

OLBPD Manager Will Reed and OLBPD Library Assistant Ken Redd attended the 2019 ALA Annual Conference in Washington D.C. Mr. Redd is a 2018-2019 ALA Spectrum Scholar, and attended the Spectrum Leadership Institute.

OLBPD Duplication Technician Judy Pauza retired on August 30th.

Mr. Metter attended the American Library Association's Annual Conference on June 20-22. He attended numerous sessions about genealogy, project management, ALA advocacy in Washington, how libraries help grassroots advocacy efforts, and Code for America in Libraries.

Mr. Edwards was acknowledged in Lauren L. Pacini's new book, *Honoring their Memory: Levi T. Scofield, Cleveland's Monumental Architect & Sculptor*.

Special Collections Librarian Stacie Brisker attended the *Ideastream Storytelling* meeting held at Lake Shore. Ms. Eyerdam attended an Ohio Museum Association workshop in Columbus entitled *Catalyzing Conversations: How to Activate Collections in a Socially Relevant Way*. Special Collections librarian Ray Rozman was admitted into the Mandel School of Management program at Case Western Reserve to pursue his MA in Business. Fine Arts librarian Bruce Biddle watched the NDSR Art Webinar about *Getting Started with Disk Imaging*.

Ms. Dobransky and Webmaster Will Skora attended a webinar on August 7<sup>th</sup> for the federal Institute for Museum and Library Services about grant opportunities.

Also on August 7<sup>th</sup>, Ms. Dobransky also called in to the conference call for the United States Customs and Immigration Services Citizenship and Assimilation Grant Programs. Elizabeth Cusma from Global Cleveland was interested in the opportunities and asked Ms. Dobransky to report back. The Library does not qualify for either grant as the Library does not offer legal help to immigrants, but Global Cleveland may if they choose to expand their services.

Subject Librarian Victoria Kabo attended Book Expo America where she met with vendors and publishers and developed a better

understanding of new forthcoming titles and materials. She attended the following workshops:

\*The New Wave of International Fiction

\*How to Raise a Reader

\*The Future of Library E-Book Lending

\*The Future of Publishing: Five Predictions for 2025

OCFB/Literature Manager Don Boozer (virtually) attended an all-day meeting of directors of state Centers for the Book held at the Library of Congress' Center for the Book in Washington, DC. Mr. Boozer utilized the Library of Congress' Webex connection to attend the meeting online. A number of intriguing initiatives were shared by other states including several that have Mr. Boozer planning to follow-up on for possible integration into the Ohio Center for the Book.

Monica Musser met with Laura Walter to talk about Warm Up Cleveland and the Lunchtime Knitting Circle at City Hall. Patty Aston, Edwin Gabriel and Dennis Matejka, members of the knitting circle, were kind to write supportive reviews. Ms. Musser finished the scanning of the original material in the Mall subject file and is working on uploading the scans to ContentDM and the digital gallery.

Starting July 30<sup>th</sup>, PAL staff will report to Assistant Director of Public Services Robin Wood.

On July 31<sup>st</sup>, Director of Public Services, John Skrtic, Robin Wood, David Furyes, Monica Musser and Elaine Herroon met to discuss projects, possible new arrangement for public access computers, and location for new MFD.

Dave Furyes viewed a Census 2020 Webinar on July 17<sup>th</sup>. Dave Furyes attended the Census 2020 committee meeting with Robin Wood on August 5<sup>th</sup>.

Youth Services Manager Annisha Jeffries and Children's Librarians, Eric Hanshaw and Julie Gabb attended the American Library Association's Annual Conference on June 20-22<sup>nd</sup>.

Library Assistants Computer Emphasis Alison Guerin and Kalie Boshara attended the NEO-RLS Emerging Tech Symposium in Twinsburg, OH on June 6<sup>th</sup>.

Library Assistant Computer Emphasis Cortney Gatewood attended a Gaming & Esports Event Planning meeting on June 12<sup>th</sup>.

Mrs. Gatewood attended a Gaming & Esports meeting with Euclid Public Library on June 17<sup>th</sup>.

Interim TechCentral Manager Suzi Perez, TechCentral Coordinator Melissa Canan, and Mrs. Gatewood attended a CPL 150 Street Festival Planning Meeting on June 19<sup>th</sup>.

TechCentral Social Media team met with Marketing and Web Manager Michael Young to discuss procedures for department use of social media accounts on June 21<sup>st</sup>.

Library Assistant Computer Emphasis Denise Williams-Riseng attended NEO-RLS webinar Caring for the Mind on July 1<sup>st</sup>.

Mrs. Williams-Riseng attended NEO-RLS webinar Creating a Resume Review on July 1<sup>st</sup>.

Library Assistants Computer Emphasis Alison Guerin, Tawana Campbell and Denise Williams-Riseng attended NEO-RLS webinar Tech Troubleshooting on July 11<sup>th</sup>.

Mrs. Perez along with Director Thomas Felton Jr. and Benefits & Compensation Manager Ronelle Miller-Hood, met with Peter Pronovost of University Hospital on July 19<sup>th</sup>.

Mrs. Williams-Riseng attended NEO-RLS webinar You Can Be the Expert - Tech Troubleshooting with Confidence 101 on July 22<sup>nd</sup>.

Mrs. Perez attended a meeting with Applied Laser Technology regarding new Printer interface on July 26<sup>th</sup>.

Mrs. Perez and Ms. Canan attended the Cleveland Leadership Center - Second Workshop on August 1<sup>st</sup>.

## **BRANCHES**

### **DISTRICT ONE**

**EASTMAN** - Summer Lunch program was in full swing with a decrease in the amount of meals served due to low attendance. Eastman Branch maintained a Master Plan Meeting on June 15<sup>th</sup> with the Property Management Dept. Eastman Branch will receive renovation with many updates, such as a new roof and new wiring for the technology of the future. Additionally, many infrastructure changes will be maintained such as new shelving and a new circulation desk. Eastman Branch held its Summer Lit League

finale party on July 23<sup>rd</sup>. Over 30 families attended for cake and popcorn, free book giveaways, and balloon twisting. The final tally for Eastman Summer Lit League participants are: Early Learners 17 signed up and 6 completed, Teens 26 signed up and 7 completed, and kids 72 signed up and 31 completed. Eastman Branch was one of the branches open during the CPL 150 celebration on July 27<sup>th</sup>. The Branch was open from 12-6 and many patrons came in to take advantage of the free trolley ride to the downtown festivities.

**LORAIN** - The Lorain Branch saw a massive increase in attendance during youth programming during the summer, with as many as fifty children attending most programs. Several camps and daycare centers brought their children to join in on the fun at the library. MakerLabs led by Library Assistant Computer Emphasis Marlie Hooper and Peter Roth included a variety of activities and weekly Summer Lit League and Origami Hour Programs. Over 350 patrons registered for the Summer Lit League. Lorain was also a trolley stop for Be My Neighbor Day, providing families with transportation to and from downtown. A Nutrition Program for the youth was also presented twice in July as an extension of the Summer Lunch Program.

Adult programming during the summer was also successful. A Sewing Fundamentals series began at Lorain the second half of June and ended on July 20<sup>th</sup>. All fifteen sewing machines were in use by patrons during most sessions. A Short Story Book Club was held every other Saturday for adults, led by Roth. Tech Central also partnered with the branch and taught CPL & Your Device, Computer Basics: Organizing Files, Email Basics, Resume Workshop, and Job Searching Online, on Mondays in July.

Peter Roth and Crystal Tancak planted Lorain's community garden along with the help of several eager youth. Additionally, Marlie Hooper, Peter Roth and Crystal Tancak worked at the CPL 150 Street Fest on July 27<sup>th</sup>.

Crystal Tancak taught a NEO-RLS webinar with fellow branch manager Lexy Kmiecik entitled, "How to Make Outlook and Calendar Work for You."

A representative from the Cleveland Rape Crisis Center educated staff on the topic of Human Trafficking during the first half of the staff meeting, a topic that is very prevalent in the Lorain neighborhood. Also, Property Management held their Facilities Master Plan Meeting with Lorain Branch Staff on August 13<sup>th</sup> to discuss the future of Lorain's building. Lastly, Lorain Branch

was selected as the recipient for Karcher's Cultural Sponsorship. Karcher will analyze, document, and remove contaminants from the facade of the building.

**ROCKPORT** - Rockport's Summer Lit League programs were well attended, with approximately 100 participants in our finale program. Our branch had 600 enrolled readers and 300 completions this summer. Our Friday Flicks series continued throughout July, attracting dozens of viewers each time. Patrons of all ages completed knitting projects as part of our MakerLab - Knitting Made Easy. We had a visitor from the zoo bring nature to us with hands on exhibits as part of the Metroparks Eco-Explorers series, which was fun for children and adults alike.

Our Best Buy Teen Tech Center has surpassed 300 members! The Best Buy Teen Tech Center expanded hours this summer to allow members to create projects and learn new skills all afternoon long, and we hosted a variety of programming. July started off with a BOOM, with a DIY rocket-making program using antacid tablets! We also enjoyed the outside with a sunny day science program, had a photography lunch-and-learn, and finished the summer with a DIY Ice Cream social. It was a special treat to have Jacinda Walker from DesignExplorer host a two-day design workshop called Power Posters! for our members.

**WALZ** - The summer of 2019 was still successful and productive despite Walz branch manager on leave. Regular visits continued from St. Augustine's Child Enrichment Center, Apple of My Eye Childcare and our new neighbors Jireh Learning Center. All the children enrolled in the daycares and their school-aged summer programs at these centers participated in the summer reading club and FINISHED!! Close relationships with these organizations allowed Walz to keep Summer Reading club numbers consistent with last year's. "Read to the Beat", a music therapy program was held at Walz Branch in conjunction with the Music Settlement.

Kudos to Mr. James Talley who kept the Mobile Pantry going in the absence of the manager; Mr Antonio Williams who filled in with outreach at St. Augustine's skilled nursing facility; Ms. Jeannie balanced the summer reading club and duties as PIC.

**WEST PARK** - City Year Cleveland, headquartered Downtown, used our North Meeting Room during the month of July. Thanks to the YMCA and Cleveland Clinic for allowing the staff of City Year Cleveland to park in their lots. Summer Lit League was well attended by a local daycare from Newton D. Baker and a large group of children and adults from The Hope Center. The finale was

attended by children and adults who enjoyed cake and balloon twister, Mr. Markowitz. We were at capacity for the Cleveland 20/20 Program. The participants all enjoyed learning photo techniques and had fun taking photographs inside and outside the building. The Hope Center brought three of their ESL classes to the library for a tour and to allow the adult students to sign up for library cards. All three book clubs - Blue Collar, Franciscan, and Rose Center were active this summer. The Cleveland Metroparks visited the branch with their Animal Tracks program, which was enjoyed by children and adults. Michael Dalby and Jamie Lauver attended the Ice Cream Social Meet & Greet at Newton D. Baker to introduce ourselves to the principal in an effort to improve communications and work together to manage our after-school patrons.

The BookBox at Edgewater continued its popularity, especially on Thursday nights at Edgewater Live. With the support of staff around D1 and Jessica Odum, we have managed to staff all Edgewater Lives and Friday and Saturdays during this summer. Our last day for the year was August 31<sup>st</sup>.

## **DISTRICT TWO**

**BROOKLYN** - The summer was highlighted by Summer Lit League, and the branch saw several families participate regularly on Tuesday and Saturday, of which, the sheep puppet program by Cathy Hankins being a favorite. The branch continued its participation in the collaborative effort of select CPL branches and the Cleveland Police Commission community conversations featuring the book 'Ghost Boys.' Staff remained community-minded highlighted by Children Librarian Laura McShane's involvement with Robert Ocasio Latin Jazz Foundation, ARTS Renaissance Tremont, and MetroHealth. Branch manager Ron Roberts attended the Ward 14 (Councilperson Jasmin Santana) and the 2nd District Community Relations meetings. In addition, John Black of Steel Valley Federal Credit Union visited the branch to discuss a possible Financial Awareness Eat and Learn workshop for the fall or winter. Branch Clerk Andrew Mocsiran, was part of a special Early Childhood training pilot that involved CPL staff of various job classifications. Staff said farewell to Page Grover Allen, and Ronald Roberts was promoted from Interim Branch Manager to Branch Manager.

**CARNEGIE WEST** - Carnegie West's puppet themed Summer Lit League was well attended throughout the summer. Weekly SLL sessions were attended by children from the neighborhood and from Happy Works Daycare. Second and fourth graders from Urban Community School

were invited to view a professional puppet show, and attended puppet making sessions. The branch SLL had approximately 457 total readers and 356 completions, with a 78% completion rate. Children Librarian Helen Zaluckyj encouraged all Lit League participants to attend CPL 150, and made gift bags of leftover prizes for those unable to attend. Summer Read to the Beat sessions were attended by classes from Mi Casita Daycare and neighborhood families. Thirty-five classes visited Carnegie West this summer, and Ms. Zaluckyj held four SLL storytimes at Metro Catholic School. The St. Martin De Porres intern Miguel Camacho also served as Carnegie West's Y.O.U. intern. Branch Manager Angela Guinther was the Zone 3 leader for CPL 150 Street Festival; organized weekly visits to the branch for a U.S. Census Bureau employment recruiter looking to hire Cleveland residents for long-term, good-paying, part-time employment; and recommended patrons Silk Allen and Caillou Allen to be interviewed for the Ideastream project, of which, both were subsequently selected to be videotaped. Part of Caillou's interview was replayed on the Sound of Ideas radio program featuring Director Thomas.

**FULTON** - Fulton Branch had numerous organizations utilize the meeting room: Sustainable Cleveland (Rain Barrel workshop), The Ohio State University Extension, Aspire (ESOL and Citizenship classes), Greater Cleveland Food Bank (Healthy Foods workshop during Summer Feeding), State Senator Sandra R. Williams Town Hall meeting, and Big Creek Connects for an offsite field trip. The Get Up, Get Out, and Go program, which provided free transportation to and from the branch, and activities at the Cuyahoga Valley National Park concluded. Children from the community, Busy Bee Daycare, and Happy Works Daycare enjoyed the SLL finale, which featured a dance party with cabezudo dancers from LatinUS. Children Librarian Beverly Austin offered back-to-school crafts, Cooking for Kids programs, and word games to the youth. Interim Branch Manager Steve Capuzzo attended a neighborhood beautification project entitled Painting a Better Picture, and was promoted to the Jefferson Branch Manager.

**JEFFERSON** - Jefferson Branch was abuzz with activity this summer. Staff participated in various aspects of the CPL 150 Street Festival, and loved seeing branch patrons taking part in the celebration. SLL's Puppet Palooza guided youngsters through the facets of producing a puppet show, and a final celebration of their performances, which was also enhanced by the presence of the Twister Girl balloon twisters. Whatever Wednesdays presented a variety of discovery activities including Nail Art, Making Caterpillars Crawl with a Straw, Removing the "M" from an M&M, and creating Storms in a Glass. Staff shared movies with

youngsters as part of Movie Mondays. July also included several yearly branch traditions: Fun in the Sun (an afternoon of water and chalk activities in the parking lot), and the annual Tie Dying event. Sundae Love was an awesome way to celebrate the partnership with Merrick House as their summer camp was wrapping up. The branch was also a trolley location for Be My Neighbor Day, where families shared songs from the Neighborhood and games. The Greater Cleveland Food Bank did presentations during July and August focusing on how to make nutritious smoothies and wraps to battle the summer heat. Branch staff welcomed back children from the neighborhood schools with a Back to School Bash, a Spelling Bee, and a Bingo Bonanza. Staff was active throughout the neighborhood: frequently having a table at the Tremont Farmers' Market and participating in planning sessions of MyCom. The Think & Drink Book Club is entering its third year, and discussed Grandma Gatewood's *Walk* (July) and *21 Lessons for the 21st Century* (August). The branch was also featured in the neighborhood newspaper *Tremonster*, of which former branch manager Jaime Delet and new branch manager Steve Capuozzo were interviewed.

**SOUTH** - The Youth staff kept the children of the branch busy with the programming for the SLL. This year's theme was Puppet Palooza and our patrons had the opportunity to learn about and create different types of puppets throughout the summer. At the end of summer, the Boys & Girls Club of Luis Munoz Marin Dual Language Academy performed a play they put together. The Staff hosted 6 summer camps throughout the summer, and participated in the weekly Summer Lit League programs. The Branch hosted Kindergarten Club, in which six families and their children were provided the support for this new milestone in their child's life, and the Youth Staff held a curriculum-based story time. During the CPL 150 Street Festival on July 27<sup>th</sup>, the South Branch served as one of the Trolley stops that took patrons to the Street Festival and back. While on the trolley, Youth Staff read stories and informed the patrons of the many services the Library has to offer. The staff was present at La Placita (including Twister Girl), Night out Against Crime, and Esperanza Back to School event. South Branch Youth Opportunities Unlimited worker (Y.O.U) Ms. LaClair assisted in everyday Branch duties, such as shelving and sorting materials.

**SOUTH BROOKLYN** - South Brooklyn Branch had numerous organizations utilize the meeting room: Fruitful in a Desert Place Ministry, Old Brooklyn Knitting Club, Metro Hospital, Center for Local & Global History's CLE 20/20 photography project, Jamaican Kitchen restaurant Job Fair, and Big Creek Connects for an offsite field

trip. The Branch's Coffee Cart (staffed by Recovery Resources) continued to serve hot and cold refreshments. Children's Librarian Ronald Palka-Roman attended Youth Services meeting; had outreach to Loving Cups Daycare; assisted with Edgewater Park Book Box; provided a Karaoke and pizza party for 29 patrons, and two storytimes to a total of 5 children; cohosted Kindergarten Club, and Classics for Kids: The Double Digit Piano Duo (Mozart music); and began a "What I Did This Summer" Essay Contest for youth to win leftover SLL prizes. LAYE Raymond Cruz hosted Gamer's Guild (video game club), cohosted Kindergarten Club; offered two Movie & Crafts: How to Train Your Dragon 4, and Detective Pikachu; and attended Youth Services Meeting. Assistant Manager Tammy Houghton attended the following: Second District Community Relations Committee, Leadership Training (Communicating Effectively, Performance Coaching, and Leading Teams), and DM-AM meeting. District Manager Luigi Russo participated in the following: Second District Community Relations Committee, CAR Facilities Master Plan, Street Festival, and Edgewater Live (Book Box). Sadly, the Branch, its staff and community fell victims to gun violence; nonetheless, the CPL family rallied together to provide support to the staff and the community by utilizing/offering the following organizations: Ease@work, Frontline Services, and Cornerstone of Hope.

### **DISTRICT THREE**

**GARDEN VALLEY** - Summer Lit League Program was a great success! A total of 518 enrolled, 467 children and teens completed, and several attended the weekly canned programs. Mr. Eric Graves, from Ohio State University Extension, conducted a nutrition and physical education program with youth at the Garden Valley Branch.

In addition, the Tween Book Club continues to be a great success and showcases our young adults' desire to develop literacy skills as well as their ability to enhance relationships.

The Cleveland 20/20 Program taught children photography basics and allowed them to use cameras to take photos inside and outside of the Garden Valley Branch.

Public Services Manager Maria F. Estrella attended the 2019 American Library Association Annual Conference in Washington, D.C. She also attended several meetings for the Cleveland Public Library Diversity, Equity and Inclusion Committee.

Assistant Branch Manager Donald Smith has completed all ERC Leadership Training Courses: Role of the Supervisor, Accountability, and Responsibility, Communication Skills with Disc, Employment Law, Generations in the Workplace, Leading and Managing Change, Performance Management, Conflict Management, and Leading Effective Teams.

In addition, the Chess Club continues to create excitement at the Garden Valley Branch. There are always new patrons who want to learn how to enhance their chess skills and join the fun.

The TechCentral Department provided Computer and Internet Basics classes during June 2019. The department also hosted several Maker Lab Programs: Mobile Maker Space Demo, Introduction to 3D Design using Tinkercad, Laser Engraver Workshop, and Make a statement/Button Making.

The Garden Valley Branch also participated in the Ward 5 Festival and hosted an informational table of various programs/services the Cleveland Public Library and the Garden Valley Branch offers.

**HOUGH** - This summer was action packed at Hough. Youth Services staff went above and beyond promoting the Summer Lit League. Both Children's librarian Manisha Spivey and Library Assistant- Youth Emphasis Romael Young partnered with AdvantageCLE Tennis & Education camp to read stories with the campers and log books read. The Ward 7 Academic Boot Camp visited the branch many times. The group checked out items, participated in the weekly Summer Lit League activities, and participated in the Digital Design program. Their participation helped make all of our programs a success.

Summer Lit League kicked off and held weekly activities for the youth. The Summer Lit League wrapped up with a successful interactive puppet play held by the youth from the Ward 7 Academic Boot Camp. The branch was a trolley stop for the Daniel Tiger's Be My Neighbor program held downtown giving our families easy access to the program. K-Club grew weekly and included up to five families that participated.

Legal Aid was held and was a great asset and offering for the community. Branch Manager Lexy Kmiecik worked one Wade Oval Wednesday, and overall a lot of professional development was done by staff members. Mrs. Kmiecik even hosted a webinar with branch manager Crystal Tancak, *How to make Outlook and Calendar work for you!*

*Hough Reads* was held every Thursday night with multiple neighborhood literacy partners. The program included a local celebrity reader and a meal, with a lot of interaction around literacy. Youth Services staff worked hard to sign up all youth at the event for Summer Lit League. The book read each week was logged into the youth's Summer Lit League reading log. Councilman Basheer Jones stopped by for the kick off. Mr. Jones provided the weekly meal. The branch was honored to host our Director, Felton Thomas Jr. as a celebrity reader at the Hough Reads program. It was wonderful watching him engage and read to the youth. It meant a lot to the community and staff. Hough Reads also created a Banner campaign. The banners showcase everyday Hough residents and individuals involved in promoting literacy along Hough Avenue. Mrs. Kmiecik was honored to be chosen for one of the banners.

Multiple staff members participated in the Streetfest and were excited to be part of the once in a lifetime celebration. Here's to another 150 years of greatness!

**MARTIN LUTHER KING, JR.** - This summer included an assortment of programming and outreach to the community and our patrons. Martin Luther King Jr. staff hosted its third annual front porch series "Jazz Under the Stars" featuring the 147 Band. African-American music appreciation month was also celebrated with a performance by Councilmen Kevin Conwell and the Footprints. Representative Athena Nimmer set up a table to discuss with adult patrons the benefits and programs provided by Oak Street Health. Tameka Coleman from the Cleveland Foundation also set up a table to discuss with patrons "produce perks" (the benefit of purchasing fresh produce). Angela Davis hosted an event featuring Danita Harris and Honey Bell-Bay on Domestic Violence awareness where survivors shared their stories, followed by a balloon release.

Participants enjoyed another great summer reading program through the Summer Lit League. There were visits from balloon artist Twister Girl and Kathleen Rocco from Cuyahoga County Solid Waste who taught children how to recycle items for practical use. There was much inquiry into SLL; however, there were 102 registrants and 13 completions. Public service youth staff Angela Margerum and Eric Eubanks conducted several mobile story times to LeafBridge - the youth division of United Cerebral Palsy of Greater Cleveland. Angela Margerum and Eric Eubanks visited PNC and met with program directors and coordinators to promote programming and maintain relationships with organizations. Preparations are being made thanks to the Growth Plan initiative.

We were chosen to pilot "Picture Book Bins" and are excited for its reveal to our patrons.

Interim branch manager Shanell Jones participated in the libraries BookBox at Wade Oval Wednesdays; there were numerous patrons who stopped by and were highly interested in the seed box and the array of activities at the library. Ms. Jones also worked alongside Branch Manager Kristen Schmidt with orientation of Y.O.U (Youth Opportunities Unlimited) participants to prepare them for their roles as Summer Lit League Engagement Specialists at the various branches. Shanell Jones also facilitated the monthly book club meetings at Fenway Manor; the books, *The Woman in the Window* by A.J. Finn, *The Safe House* by Kiki Swinson, *The Perfect Nanny* by Leila Slimani, *Queenie* by Candice Carty-Williams and *Bad Men and Wicked Women* by Eric Jerome Dickey.

**STERLING** - Summer 2019 at Sterling was a special time for our Central neighbors, residents and friends. To help CPL celebrate our 150<sup>th</sup> anniversary Street Fest, Sterling served as a trolley stop and hosted a "Street Fest" luncheon for over 50 guests.

KPMG returned for a fourth year of summer reading at Sterling. 36 KPMG employees volunteered for seven weeks providing 121 individual reading sessions and new books to Central Neighborhood youth ages 6 months to 16 years. While our partnership continues to get rave reviews from KPMG, we are in awe of their employees' generous spirit and commitment to the children.

New this year, and in addition to the volunteer program, was the KPMG Summer Reading Challenge for children entering grades K-5. Branch Manager Monica Rudzinski served as the program administrator for KPMG. Sterling, part of KPMG's Columbus hub, set a goal of 75 participants; 73 children registered and read a total of 13,650 minutes during the four week challenge. Each child received 8 new books for registering and school supplies for participating. We distributed 629 new books to Central Neighborhood youth through the Summer Reading Challenge.

Arts programming continued this summer with The Center for Arts Inspired Learning artists. Sara Lawrence-Sucato presented a series of eight yoga classes for children. James Peake returned for a four week origami residency. Vernice Jackson, President of the Board of Directors and Managing Director of Women In History, brought Mary Fields, better known as Stagecoach Mary, to life in a performance recounting her life as a former slave, her association with the Ursuline sisters and ultimately, as the

first African-American stagecoach driver/postal carrier for the U.S. Postal Service.

Octavofest in Promise continued to present programming with a coherent set of activities that builds on each other and strongly supports literacy. Summer programs featured calligraphy and African symbols.

**WOODLAND** - Summer Lit League Program was a success! A total of 432 enrolled, 270 children and teens completed, and several attended the weekly planned programs. Ward 5 Councilwoman Phyllis Cleveland conducted a story time for the Central neighborhood families.

The TechCentral Department hosted a Robotics Camp, where 3<sup>rd</sup> through 8<sup>th</sup> graders learned to control robots using principles of block coding. The Woodland Branch also hosted a Family Back to School Ice Cream Social. In addition, the Woodland Wonderland Hub continues to be a great success in the Children's Area, which showcased various early literacy toys. The Braxton Tutoring also provided tutoring services for young library patrons.

The NEOMED/MetroHealth hosted several wellness screenings during the summer and the Housing Division of Cleveland Municipal Court hosted a free seminar called "What Every Tenant Should Know." Adult patrons learned about the rights and responsibilities as a tenant in Cleveland as well as assistance and resources available through the Cleveland Housing Court. The City of Cleveland's Department of Air Quality also exhibited a timeline display on air quality.

Transition for the mid-year at the Woodland Branch was the following: the transfer of Mrs. Stacy Brown (LACE) as of Sunday, August 4, 2019.

Branch Manager Mrs. Estrella was invited to attend the second annual Cleveland Central Promise College Roundtable, where the community celebrated Promise's East Tech High School grads. The Woodland Branch also participated in the Ward 5 Festival, Dike School of the Arts Meet and Greet, First Beulah annual Community Festival, and the George W. Carver Back to School Event. The branch hosted an informational table of various programs/services which the Cleveland Public Library and the Woodland Branch offers.

## DISTRICT FOUR

**EAST 131** - In partnership with the First Street Coalition, the East 131<sup>st</sup> Street Branch kicked off the summer by hosting the Street Beautification Project. Over 80 community volunteers participated in the event. The Summer Lit League kicked off system wide with Guest Performer Karen Lakus from the Metroparks who held a program about Owls. Another highlight was Kathleen Rocco, from City of Cleveland, visiting the branch to provide a recycling program and a puppet show. East 131<sup>st</sup> branch closed SLL by hosting a movie day for the youth and their families who completed Summer Lit League.

Marina Marquez became the official Manager of East 131. Ms. Marquez met with Kimberly Peavy, Program Manager at the Cleveland Clinic, to finalize details for a summer series of employment workshops. The Cleveland Clinic (CC) Employment Workshops during the summer were successful, as 10-15 patrons attended each workshop. Thus far, five patrons from the East 131<sup>st</sup> branch who attended the workshops were hired by the Cleveland Clinic. Additionally, Mrs. Marquez coordinated informational career opportunities for the patrons by teaming up with multiple community partners.

East 131<sup>st</sup> Street Branch hosted the summer book club Common Ground through Conversation: A Closer Look at Community and Police Relations Though the Art of Dialog. 10 youth participants read and were completely engaged with the book Ghost Boys by Jewell Parker Rhodes. Chapelside Academy and Education with Imagination attended the fun filled Read to the Beat program on Tuesdays for 6 weeks through August 6th. Art therapy programming began on August 13, 2019. State Representative Janine Boyd, closed out the summer by providing a wonderful Storytime and puppet craft for 50 children.

**FLEET** - During the summer months at Fleet, Pasha Moncrief Robinson attended Diamonds in the Rough Ladies Luncheon where she promoted library services. Mrs. Moncrief Robinson participated in the University Settlement Senior Citizens Health Fair at Stella Walsh Recreation Center. Mrs. Moncrief Robinson represented Fleet Branch at Iglesia Comunidad de Fe in its 2nd Annual Community Resources Fair. She also served on the Slavic Village's Back to School, Employment and Taste of Slavic Village host committees.

Fleet Branch Summer Literacy Celebration was held with approximately 225 people in attendance. Attendees enjoyed a variety of entertainment including the Cleveland Metroparks'

NatureTracks mobile outreach bus, a compost demonstration with the Rust Belt Riders, a performance by St. Martin de Porres drum line, face painting by LA-YE Anna Fullmer and Clerk R-Riana Spivey, carnival games with Children's Librarian Tracie Forifa and LA-CE Brigid Clark. Everyone enjoyed hot dogs and juice generously provided by Slavic Village Community Leaders, Pastor Al Lewis and Sister Marnetta Lewis. Fleet branch was the #2 Summer Lit League (SLL) branch in readers and completions. They won a pizza party from the Director of Public Services.

Fleet Youth staff participated in the Literary Lots initiative by conducting story times in July and August. At the end of July, youth staff conducted Teen Agents: Mysteries Unraveled. They created a blog about the event. This program is a result of Ms. Forfia and Ms. Fullmer receiving the YALSA/Dollar General Summer Learning Resources grant.

**HARVARD LEE** - The Harvard-Lee (HL) team welcomed the summer by featuring Klumsy Klown at their Summer Lit League (SLL) Kickoff event, and closed it by coming in first place system-wide for SLL participation and completions. Official Branch Manager Kristen Schmidt conducted the Youth Opportunities Unlimited (Y.O.U.) orientation day for student workers and mentored Y.O.U. worker Jordan Jackson.

Harvard-Lee also hosted Representative Juanita Brent as she conducted a story time and talked with staff about her priorities and library advocacy at the state level. Ms. Brent attributes part of her success to receiving help on her resume at the Harvard-Lee Branch when she was younger.

Ms. Schmidt collaborated with Oak Street Health to hold an Info Session for older adult patrons and to start an adult book club for our patrons together. Ms. Schmidt also collaborated with US Bank to offer a three-part series on Learn How to Grow Your Money for children, as well as a program for adults.

**MOUNT PLEASANT** - To begin the summer, LAYE Renita Carter and Children's Librarian Mark Tidrick attended an end of the year family event at AJ Rickoff School to promote the summer reading program and other library events. Mr. Tidrick helmed a table at the Family Unity Day at Luke Easter Park.

Programming at the branch throughout the summer included The Music Settlement's Read to the Beat program (attended by Brightside Academy preschoolers), Aaww Snap! Circuits (presented by LACEs Kyra Berzonsky and Larissa Mondock), Make Anything Out

of A Drum (presented by LACE Kyra Berzonsky and Children's Librarian Mark Tidrick), Puppet Science Experiments (presented by LACE Kyra Berzonsky and Children's Librarian Mark Tidrick), Make A Puppet Out of Recycled Materials (presented by LAYE Renita Carter), and the Cleveland Metropark's Ecco-explorers program.

LACEs Kyra Berzonsky and Latrisse Mondock presented Powerpoint presentation classes at the Life Exchange Community Center. LACEs walked attendees through opening the program, choosing the design, entering text and pictures, adding slides and transitions. Both classes were filled to capacity. LACE Kyra Berzonsky created how-to booklets for patrons on resume writing and searching the Internet for job sources.

**RICE** - Rice started the summer out with a very successful reading celebration kickoff. Over 100 guests joined the Rice Branch as we celebrated the start of summer, fun and reading. Great Lakes Science center provided three different STEM activities. Tech central provided their button maker, allowing guests to make an array of custom buttons. Prizes, cake and bubbles were also enjoyed while guests listened to music, played the Nintendo Wii and registered for Summer Lit League. Due to the success of the kickoff, multiple community partners returned to participate with Summer Lit League (SLL) programming. Over 30 children each week attended the Rice Branch SLL programming to create and build their puppets as we gear up for our child-led puppet show. Children learned the basics of puppet creation, puppet variations and getting comfortable manipulating the puppets they have created.

Youth Librarian Whitney Johnson, with the assistance of Rice youth and Kristen Schmidt, planted their sprouts into the Rice Branch Garden. These seedlings were planted by students who planted seeds in the month of April. Seedlings included tomatoes, green peppers and romaine lettuce.

Rice Manager Amiya Hutson attended the American Library Association Annual Conference in Washington DC. Rice added new LAYE Bridey Clark, formerly of FLE, to the team.

**UNION** - The summer for the Union Branch began with the Summer Lit League program (Puppet Palooza). Youth staff Tamara Steward and Valerie Johnson provided outreach to neighboring daycares and summer camps by providing staff and students with SLL information. Youth created a variety of puppets (hand, stick, shadow, etc.) and finished with a puppet show. During the 8-week program, youth also played warm-up and acting games. The youth

learned how to create characters for their puppets. Everyone had a fun time during the Summer Lit League Finale presenting their creations.

TechCentral worked with school-age children for a week at a Robotics Camp. Digital Design and Stop Motion Animation were two technological programs that fostered creativity for our teens. And finally, we have the Kindergarten Club which helps prepare youth ages 4-6 and their families for kindergarten. The Music Settlement presented to attending families during the Final Kindergarten Club session. TechCentral also presented Computer Basics classes to our adults. Legal Aid offered free legal advice to patrons and was able to assist 35 people. Ms. Williams setup informational tables during the Hayes Temple Church of God Fair and the Ward 2 Back to School Festival.

#### **DISTRICT FIVE**

**ADDISON** - Our goals this summer were to learn how to increase program attendance through increased marketing efforts, offering Saturday programs more academically aligned with CMSD's curriculum and community needs.

Six participants attended the TechCentral Robotics Camp July 8<sup>th</sup>-11<sup>th</sup>. LACE Autumn Williams and Ms. Briggs attended Code.org workshops for elementary school students. Code.org's free system includes a learning management system that personalizes learning for each participant and an assessment component. Addison's Code.org afterschool program starts on Monday, September 9, 2019. The program will be held on Mondays and Wednesdays from 3:30 - 5:30 pm. We will use iPads for the plugged lessons. We also ordered Bee-Bots through the Bruening grant and coding books for toddlers who may accompany their older siblings.

Ms. Briggs met with MyCom representative, Lisa Shepherd. MyCom's primary work during the 2019-2020 service year is to formalize systems of support around Say Yes to Education Schools, and coordinate these same systems within the neighborhood and community schools based on the assigned criteria.

Addison was a trolley stop for the CPL 150 Street Fair. We used an iPad to check off registered patrons before they boarded the trolley.

Addison's physical appearance has been improved with carpet cleaning, window painting, caulking around windows to prevent leaks, new meeting room blinds, and regular landscaping. Ms.

Briggs and her team are very appreciative of property management's work.

**COLLINWOOD** - The Dog Days of summer found the staff at the Collinwood Branch busy and abuzz with Apples of Gold and Keys for Keys Day Cares coming for the Summer Meal Program, while also working to meet their Summer Lit qualifications to be completers. Youth Staff Adam Tully and Kiaira Jefferson prepared for programs each Tuesday with enthusiasm and joy - making sure samples and all materials were prepared well in advance to ensure a smooth presentation. Collinwood's final Summer Lit League numbers were 171 completers out of 174 total signups, putting us number 9 in the 31 branch line up. ***Poolside Story Time in the Park*** was implemented at the branch in collaboration with the City of Cleveland Recreation Division and OPS. Youth Staff presented sessions to youth after lunch at Duggan Park - 1696 Catalpa. We welcomed, LACE Zainab Kazeem to the team on July 23<sup>rd</sup>. She is off to a good start. LACE Ericka Smith presented, "What Every Tenant Should Know..." on August 1<sup>st</sup>.

CPL 150 was also a big part of our summer with the branch being one of the six locations that were open during the big Street Fest on July 27<sup>th</sup>. One hundred and seven (107) passengers took Lolly the Trolley downtown to participate in festivities. Manager Caroline Peak, with the support of OPS, served cupcakes and snacks to keep the riders comfortable while waiting their turn on the Trolley. Youth Librarian Adam Tully treated the groups to stories and activities during their ride. Back to school activities have been the focus during August; staff has been on the go attending Meet and Greets at schools, Collinwood Rec Center Summer Splash, and Collinwood Neighborhood Resource Fair.

Lastly, Literacy Mondays at the Library has been a great success with staff strategically identifying games and activities for children and families to engage - with a refocus every Monday for the week.

**GLENVILLE** - On Thursdays during the summer, Glenville Branch held a program done by Life's Little Creations that consisted of arts and crafts that averaged fifteen to twenty kids each week until to the end of the last program on the last Thursday in July. The kids created crafts and they designed and decorated their own hand puppets. Story time was provided on Fridays to kids at the branch during the summer. We also had a newly created Vocal Arts program that started early in the year and ended the first week of June. The youth participants ended with a performance at

Severance Hall. The group also performed at the Street fest. Success of the program has prompted the continuation of the group for Autumn. Lastly, our startup of our Chess Club has had success and become popular with the children and adults. It has been approved for continuation throughout the school year.

The Manager attended Manager's meeting which included Y.O.U. training.

Mr. Cunningham attended the Glenville Festival as part of our community outreach for the summer.

**LANGSTON HUGHES** - Summer programming continued with our Summer Lit League calendar of events including: Make a Stage; Acting!, Games & Fun, Oh My; Rehearse, rehearse, rehearse and Showtime!; Get Creative with New Approaches to Puppets and Performance; Photography workshop; From the Ohio State University extension program, Food with Tina Tobbins; Summer Lunch Program. Aaron Mason from OPS and a small contingent from LAND Studios surveyed the Northwest corner of the branch property to decide where four protest sculptures would be permanently located on the branch grounds. The sculptures will be between seven to nine feet tall in height, made of steel, will include a small bench for sitting and will be illuminated at night. New branch equipment that has been installed recently include the new MFD for patrons and printer at the branch manager's desk. The branch has added three new additions to the staff this summer with the arrival of Page Rayhannah Abdullah, and soon to arrive LACE Aquenue Kimmel, and District Clerk Anise Jefferson.

**MEMORIAL NOTTINGHAM** - This year's summer reading club, "Lit League" concluded with 225 enrolled and 20 completions. During the program, youth enjoyed crafts and games, concluding with a children's puppet show finale which included refreshments, giveaways, and face painting. Y.O.U Summer Volunteer Antwan Chavers was a big help with the summer lunch program and SLL. The branch hosted an adult summer book discussion program facilitated by the Cleveland Police Commission. The goal of this program was to create an opportunity for dialog with the community concerning police relations. Planning for a series of fall "Mindfulness and Wellness" programs for adults were finalized. CPL Fit Ambassador Cassandra Childress has put together a wonderful schedule which includes Yoga, Journaling, and holistic skin and body care. Lastly, Branch Manager Magnolia Peters transferred to the Fleet Branch in District 4. Pasha Moncrief Robinson became the new manager of MNT.

## OUTREACH & PROGRAMMING SERVICES

The Cleveland Public Library summer reading program, Summer Lit League (SLL), was thematically aligned with *The World of Puppets: From Stage to Screen*, an exhibit in Brett Hall. Critical aspects of the exhibition include traditional and modern puppets from around the world. As it relates to summer programming, *The World of Puppets* vital aspects were the foundation for introducing puppetry to local youth and families.

Programming content focused on puppet making and performance activities. Throughout the summer program, participants explored a variety of enrichment activities that promoted youth-led programming, the arts, community building, reading, writing and other forms of creative expression.

With the help of the Youth Services Department, the Cleveland Public Library Outreach and Programming Services youth staff developed the summer reading program content. All involved parties assisted in creating weekly canned programs. Additionally, the Outreach and Programming Services team collectively provided input on incentives, website and reading log content.

Outreach and Programming Youth Manager and Coordinators worked with in the reduced costs budget compared to 2017. *Beanstack*, an online user platform for families and children remained the Summer Lit League tracking tool for reading. The Cleveland Public Library currently subscribes to the *Beanstack* database; there is no additional fee. Furthermore, using common craft supplies for the weekly canned programs resulted in the same supply cost reduction as 2018 at 48%. Youth staff were allotted a discretionary budget of \$150 for each branch location.

Summer Lit League programming began Monday, June 3, 2019, with the associated programming continuing for eight weeks. At the conclusion of this year's SLL, 12,205 students with 7,137 completing. The 2019 completion rate continued its trend in increase with a 10% increase from 2018.

The Cleveland Public Library received generous in-kind support from The Cleveland Metroparks Zoo, The Children's Museum of Cleveland, Chipotle Mexican Grill, The Cleveland Cavaliers, The

Cleveland Monsters, Insomnia Cookies, Greater Cleveland Food Bank and The Cleveland Book Bank.

The 2019 Summer Lit League culminated with free V.I.P. tickets for Summer Lit League participants to the CPL150 Street Festival on Saturday, July 27, 2019 at Main Library. As a completion prize, all eligible SLL participants in attendance received free books, backpacks and school supplies. Additionally, Playhouse Square Lion King tickets were given to the first 200 SLL completers at the festival. Eligible patrons were entered into a raffle for iPads, Beats Headphones and Nintendo Switch game consoles.

On Saturday, July 27<sup>th</sup> the Library hosted a street festival in celebration of its 150<sup>th</sup> Anniversary. The CPL150 Street Festival, was held on Superior Avenue between East 3<sup>rd</sup> and East 6<sup>th</sup> from 1:00 PM to 10:00 PM and welcome over 10,000 participants throughout the day. The event included two performance stages, Ferris wheel, an eSports competition, and day-long activities for all ages. Courtesy of Lolly the Trolley the library provided free transportation to and from the event from seven CPL branch libraries: Addison, Collinwood, East 131, Eastman, South, Sterling, and Woodland.

Presenting partners for the event were as follows: Border Light International Theater, Center for Arts-Inspired Learning, Cleveland Museum of Art, Cleveland Museum of Natural History, Cleveland Music School Settlement, Cleveland Print Room, Cleveland Rock and Roll Hall of Fame, Cuyahoga Community College (Tri-C), Lake Erie Ink, LAND Studio, MetroHealth System, MOCA Cleveland, Skidmark Garage, Upcycle Parts Shop, and Zygote Press.

Key performance elements were: Authors Eric Litwin and Raul the Third, Roger Titley Puppet Procession, Hiplet, Tri-C Vocal Arts Academy, The Octopus Project, Roy Wood Jr., and Dam Funk.

In partnership LAND Studio the 2019 See Also art installation unveiled on July 27<sup>th</sup>. The installation, *Inner Circles*, a large-scale work consisting of six inflatable forms placed throughout the Garden. French artist and architect Cyril Lancelin was born in 1975 in Lyon, where he still lives and works. After 15 years of working for some of the most influential architects and

artists in Paris and Los Angeles, Cyril Lancelin started his own creative studio, town and concrete, in 2016. Cyril began his work as an artist by sharing images of unbuilt worlds on social media. He has produced large-scale works in many places, including in Hangzhou, London, Paris, Philadelphia, and, most recently, at Art Dubai 2019.

## **EXTERNAL RELATIONS & DEVELOPMENT AND FOUNDATION**

### **EXTERNAL RELATIONS & ADVOCACY UPDATES:**

- **Goal:** *Advance and Support State-wide Efforts Locally to Maintain or Increase Public Library Fund (PLF)*
  - PLF was increased from 1.68% to 1.7% of the State's general revenue fund
    - Governor DeWine signed state budget and set PLF at 1.7%
- **Goal:** *Increase Elected Officials and Key Stakeholders' Awareness and Understanding of CPL's Community Impact:*
  - CPL Facilities Master Plan (FMP) Local Elected Officials Outreach
    - Chief of Operations Jeremiah Swetel, Chief of External Relations & Development Shenise Johnson Thomas and Director Thomas (for certain meetings) met with local elected officials to provide an overview of the facilities master plan. The meetings also serve as an opportunity to address questions and obtain feedback on FMP efforts. Outreach will continue until all city and county council members within the CPL footprint have been briefed.
  - June:
    - Councilperson Kevin Kelley (Director in attendance)
    - Councilperson Martin Keane
    - Councilperson Dale Miller
    - Councilperson Basheer Jones (Director in attendance)
    - Councilperson Michael Polensek (Director in attendance)
    - Councilperson Kevin Conwell

- o Councilperson Yvonne Conwell
  - o Councilperson Dan Brady
- August:
  - o Councilperson Phyllis Cleveland  
(Director in attendance)
  - o Councilperson Cheryl Stephens
- o Congresswoman Fudge Small Business Forum
  - ER&D coordinated CPL representation for Congresswoman Fudge's small business forum where CPL staff member Robin Wood participated on the panel and informed the audience on the plethora of small business resources the Library offers to the community.
- o Imagination Library Visit First Lady Fran DeWine
  - In June CPL hosted First Lady Fran DeWine and the Dolly Parton Imagination Library Affiliates at our Collinwood Branch. First Lady DeWine also toured the Collinwood Branch as well as visited with children participating in the Summer Food Service Program provided through our partnership with the Greater Cleveland Food Bank.
- o Story Times with Councilmembers & State Officials
  - ER&D staff coordinated legislator CPL story times. Legislators engaged with children by participating in a story time at one of the branches in their district/ward. There will be more story times occurring throughout the year.
    - Councilmembers: Matt Zone (Walz), Phyllis Cleveland (Woodland), Cheryl Stephens (Mem-Not)
    - State Officials: Rep. Terrance Upchurch (South), Rep. Juanita Brent (Harvard-Lee), Rep. Janine Boyd (E131st), Sen. Nickie Antonio (Walz)

**CPL DEVELOPMENT UPDATES:**

- **Goal:** *Reach Annual Financial Targets*
  - o Fundraising

- Grant received from The George Gund Foundation for A Tribute to Cleveland oral history and photography project: **\$50,000**
  - Submitted grant request to The Cleveland Foundation for year 2 support of the mobile hotspot lending program and participation in a digital ambassadors program.
  - Submitted grant request to Verizon for STEM programming.
- **Goal:** *Raise the Organizational Profile of the CPL Foundation*
  - Plain Dealer ad on the launch of the CPL Foundation, August, 2019
  - TV Spot on the launch of the CPL Foundation, August, 2019
  - Hosted the Rowfant Club Summer Picnic
    - In July CPL hosted The Rowfant Club's Summer Picnic. During this special event Director Thomas spoke on the Library's newly launched Foundation, its anniversary year, along with CPL programming and partnerships. After the presentation guests took a tour of our Specials Collections Department as well as The World of Puppets: From Stage to Screen exhibit.

**CPL FOUNDATION UPDATES:**

- **Goal:** *Reach Annual Financial Targets*
  - CPL150 Anniversary Affair:
    - Sponsorships Secured:
      - AT&T
      - CMHA
      - CMSD
      - Legal Aid Society of Cleveland
      - Tri-C
      - Turner Construction
      - United Black Fund
  - CPL150 In-Kind
    - Cleveland Browns & Cleveland Indians Tickets
      - In celebration of our 150th anniversary, the Cleveland Browns and Cleveland Indians gifted

Cleveland Public Library with complementary game tickets. Participants receiving Browns tickets took the Browns #Give10 pledge by pledging to volunteer to read to a child for at least 10 hours this year.

- Additional Efforts:
  - o Launched 2019 Spring Appeal
  - o Hosted CPLF Board meeting June, 2019
  - o Hosted Governance Committee meeting August, 2019
  - o Hosted CPL Street Festival Beer Garden: Sold more than 500 tickets
  - o Hosted CPL Street Festival VIP Experience

### **COLLECTION & TECHNICAL SERVICES**

Collection Services staff were unable to perform any acquisitions, cataloging, or technical services activities in Sirsi during the Unicode Upgrade/Catalog Data re-indexing project on August 8th and 9th. Staff worked on daily assignments that could be completed without using Sirsi or were assigned special projects.

Collection Services Managers meet with consultants from Tech Logic to learn about their Automated Materials Handling System for sorting library materials. Director of Collection Services Jean Duncan McFarren, Assistant Director of Collection and Technical Services and Acquisitions and High Demand Manager Sandy Jelar Elwell, and Collections Manager Pam Matthews met with Findaway Senior Key Account Northeast Manager Donna Destefano to review Playaway's Launchpad tablets that the Cleveland Public Library had purchased to pilot at the South Branch and to learn about Playaway's new read-a-long product the Wonderbook.

Ms. McFarren and Ms. Matthews met with Co-Director of Public Services - Director of Branch Libraries Harriette Parks and interim MLK Branch Manager Shanell Jones to plan for the picture book categorization pilot project that will be implemented at the MLK Branch. Ms. McFarren and Catalog Manager Andrea Johnson met with Director of Public Services John Skrtic and Digital Library Strategist Chatham Ewing to discuss cataloging digital resources. Ms. McFarren is representing the Cleveland Public Library on the planning committee for the Project 400 Conference to be held at Cleveland State University (CSU) and has attended several meetings of the committee.

Collections Services Managers and some staff from the Catalog and Materials Processing Departments attended the Technical Services and Acquisitions SIG meeting at Lake Shore on July 23th. Collections Services Managers and representatives from each of the Collection Services Departments continued to meet with Ms. McFarren to discuss providing tours of the Lake Shore Facility and to identify standard descriptions to be used for each of the Departments.

Ms. McFarren, Ms. Matthews, and Collection Management Librarian Laura Mommers traveled to the Cuyahoga County Public Library Administrative Offices to meet their Collection Development Department staff, discuss best practices and current issues, and tour their Technical Services Division to learn about the workflow.

Ms. McFarren attended the 2019 American Library Association (ALA) Annual Conference in Washington, D.C. Ms. Jelar Elwell attended the Re-IMAGEing Ohio's Libraries: A Collaborative Event for the Staffs of Ohio's Academic, Public and School Libraries in Columbus. Ms. McFarren and Ms. Jelar Elwell attended the Ohio Technical Services Directors meeting at the Akron-Summit County Public Library.

Catalog Librarian Perry Huang, Technical Services Librarians Yeshen Dugarova-Montgomery, Michael Gabe, Amei Hu, Barbara Satow, and Technical Services Senior Clerk Shirley Jones volunteered at the CPL150 Street Festival.

**Acquisitions**: During June, July, and August, the Acquisitions Department ordered 20,041 titles and 37,651 items (including periodical subscriptions and serial standing orders); received 39,509 items, 3,217 periodicals, and 1,216 serials; added 1,183 periodical items, 239 serial items, 1,431 paperbacks, and 1,561 comics; and processed 3,992 invoices and 659 gift items.

Assistant Director of Collection and Technical Services and Acquisitions and High Demand Manager Sandy Jelar Elwell, Acquisitions Coordinator Alicia Naab, and Technical Services Librarian Barbara Satow collaborated to add a large selection of trade catalogs to the Schweinfurth Collection for Fine Arts & Special Collections Manager Pam Eyerdam. The trade catalogs were purchased from the estate sale of Walter G. Caldwell, Jr. and Ms. Eyerdam personally handled the pick-up and delivery of the trade catalogs.

Acquisitions Librarian Leslie Pultorak continued to assist with the unpacking and verifying of foreign language materials for the Lake Shore Shelf/Shipping Department.

**Catalog**: Librarians cataloged 10,290 titles and added 13,131 items for Cleveland Public Library, and added 4,137 titles for CLEVNET member libraries.

On August 8th and 9th, while local cataloging functions were largely unavailable due to the Unicode upgrade, most staff visited at least one Main Library department. Technical Services Librarians Michael Gabe and Amei Hu took a tour of Literature. Senior Catalog Librarian Dawn Grattino, Catalog Librarian Perry Huang and Technical Services Librarians Celia Halkovich and Erin Valentine went to Special Collections. Technical Services Librarian Yeshen Dugarova-Montgomery, Ms. Halkovich, and Mr. Huang visited Youth Services and Science & Technology.

Catalog Manager Andrea Johnson developed guidelines for including additional staff in CLEVNET overlay procedures. In preparation for an upcoming project to retrospectively catalog maps without available online records, Technical Services Librarian Barbara Satow worked out a way to generate brief MARC records from an Excel spreadsheet using the MarcEdit program, and to import those records into the local catalog. Ms. Valentine learned to review non-book trucks so that she could check them for a week while Ms. Johnson was on vacation.

Ms. Johnson helped CLEVNET Technical Services Special Interest Group Director Liaison Katie Ringenbach organize a SIG meeting at Lake Shore, and proposed a new CLEVNET policy for Blu-ray and combo pack bibliographic records which was approved at the meeting on July 23th. Ms. Valentine recorded thorough notes at the meeting, which was also attended by Ms. Dugarova-Montgomery, Mr. Gabe, Ms. Grattino, Ms. Halkovich, Ms. Hu, and Mr. Huang.

Mr. Gabe was invited to the Midwest Slavic and Eurasian Library Consortium's annual meeting at the University of Illinois in June to facilitate a discussion on collecting and cataloging Slavic materials in public libraries. On June 26th, Ms. Johnson and Ms. Valentine attended a Northern Ohio Technical Services Librarians (NOTSL) Board meeting at the Rock and Roll Hall of Fame Library + Archives. Ms. Valentine attended the NEO-RLS webinar on Office 365 Outlook and Calendar on August 14th. Ms. Satow attended a meeting of the OLC Technical Services Action Council on August 22nd.

**Collection Management:** During June, July, and August, Collection Management selected 3,289 titles and 27,280 copies, and spent \$544,344.00.

Ms. Matthews began the process of revising and identifying new magazine titles to add to the Branch selection list for 2020. She continued to work with Nancy Mocsiran in the Knowledge Office to update the Collection Services section on the staff intranet and added new content about the latest developments regarding the embargo on eBooks sold to libraries. Ms. Matthews also spoke with a representative from collectionHQ to discuss getting some return on investment and other metrics.

Ms. Matthews attended the Public Day session of the Connections Summit: Directors Edition online conference sponsored by SirsiDynix, which covered various best managerial and administrative practices for public libraries, and a webinar entitled "Fulton County Library System - A Power of Libraries Story," which discussed Fulton County Library System's award-winning "Library on the Lawn" programming that uses mobile technology to bring library resources to a downtown Atlanta park. Ms. Mommers attended a webinar sponsored by Lee & Low, a publisher specializing in diverse books for children, on their upcoming titles and a webinar sponsored by Booklist magazine called "Hittin' the Books: Back to School Titles."

**High Demand:** During June, July, and August, the High Demand Department ordered 2,850 titles and 25,128 items; received and added 29,141 items; and processed 1,589 invoices.

High Demand Librarian Dale Dickerson and Technical Services Senior Clerk Mya Warner assisted Library Assistant - Substitute Nate Krieger with the receipt and processing of replacement hotspots.

Catalog Manager Andrea Johnson trained Technical Services Associates Rosalyn Easley and Summer Salem to perform CLEVNET bibliographic overlay requests.

**Materials Processing:** Technical Services Associates cataloged 1,883 new titles for the Cleveland Public Library and added 2,141 records for the CLEVNET libraries. Technical Services Associates and Senior Clerks added 9,076 items. The Materials Processing Technicians processed 53,057 items during the summer months. Technical Services Associate Christon Hicks resigned to pursue other opportunities.

**Shelf/Shipping:** The staff of the Lake Shore Shelf/Shipping Department sent 129 items to the Main Library for requests and 289 items to fill holds. Main Library received 650 telescopes, the Branches received 1,277 telescopes, CLEVNET received 189 telescopes, CWRU received 15 telescopes, CSU received 10 telescopes, and Tri-C received 8 telescopes. A total of 2,149 telescopes were shipped out over the summer. The Technicians sent out 1,731 items of foreign material and in total 40,673 new items were sent to the Acquisitions and High Demand Departments.

Receiving and Distribution Supervisor and Materials Handling Supervisor James Clardy participated on the interview panel for Page positions along with the rest of the members of the Page committee for three days in June and also participated in the orientation for the Pages that were hired on August 28th. Mr. Clardy and Director of Collection Services Jean Duncan McFarren participated on the interview panel for the Receiving and Distribution Technician temporary position on July 22nd. Jaz Hogan was chosen as the successful candidate and promoted from his position as a Page in the Shelf/Shipping Department. He began working in his new position on August 5th.

**MARKETING & COMMUNICATIONS**

The Library’s 150<sup>th</sup> anniversary (CPL150) campaign peaked this summer with the CPL150 Street Festival in July.

HIGHLIGHTS: In addition to the Street Festival recap that was shared with the board in early August, the Street Festival creative garnered the highest number of engagements and retweets, resulting in a significant increase in impressions compared to other creative.

PAID MEDIA Q2 2019 Report

<b>Cleveland Public Library</b>				
<b>2019 TV Post Reporting – Demo Adults 25-54</b>				
<b>Vendor/Station</b>	<b>TRP Bought</b>	<b>TRP Delivered</b>	<b>% Delivery</b>	<b>Total Impressions Delivered</b>
WKYC-Channel 3	394.6	383.6	97%	4,557
WOIO-Channel 19	281.0	268.4	96%	1,728,000
<b>Totals</b>	<b>675.6</b>	<b>652</b>	<b>97%</b>	<b>1,732,557</b>

Cleveland Public Library				
2019 TV Post Reporting				
Vendor/Station	TRP Bought	TRP Delivered	% Delivery	Total Impressions Delivered
WOIO-Channel 19	14.4	13.0	90%	84,000
WEWS-Channel 5	17.4	11.5	66%	307,000
WKYC-Channel 3	29.5	23.1	78%	273,000
WJW-Channel 8	126.8	104.1	82%	960,000
<b>Totals</b>	<b>188.1</b>	<b>151.7</b>	<b>81%</b>	<b>1,624,000</b>

- WKYC and WOIO segments overdelivered TRP's by 97% and 96% respectively, but the TV spots underdelivered at 81%. To make good, the stations delivered 17 TRP's to meet the 90% delivery goal.

TRP = targeted audience GRP's. GRP = gross rating points. Each GRP equals 1 percent of the total audience; a TRP equals 1 percent of the target audience.

- WKYC's We the People ran 3 segments (36,000 impressions)
- WKYC's Live on Lakeside ran 2 segments (13,750 impressions)
- WOIO's Cleveland Now ran 11 segments (99,500 impressions)

PRINT: The Plain Dealer ad on Sunday, August 25 introduced the Cleveland Public Library Foundation, reaching ~189,000 readers across the Cleveland region.

FACEBOOK

Cleveland Public Library			
2019 Facebook Reporting			
Month	Impressions	Clicks	CTR
May 27-31	39,840	252	0.63%
June	246,612	1,378	0.56%
July	281,166	1,520	0.54%
<b>Totals</b>	<b>567,618</b>	<b>3,150</b>	<b>0.55%</b>

Cleveland Public Library					
2019 Facebook Reporting					
Creative	Impressions	Clicks	CTR	Post Reactions	Shares
Brand Awareness A	70,924	439	0.62%	60	4
Brand Awareness B	57,107	331	0.58%	57	6
Puppetry Exhibit A	218,562	1,160	0.53%	161	54
Puppetry Exhibit B	33,343	201	0.60%	26	0
Street Festival	187,682	1,019	0.54%	228	14
<b>Totals</b>	<b>567,618</b>	<b>3,150</b>	<b>0.55%</b>	<b>532</b>	<b>78</b>

The Facebook/Instagram campaign created brand awareness to 567,618 users and drove 3,150 clicks to 150.cpl.org. The **overall CTR (click through rate) continues to perform above benchmark**, with a 0.02%+ increase from Q1, showing that the target audience is interested and clicking through to learn more.

The ads were shared 78 times, ads drove 29 people comment on the ad and 532 people to post reactions (Likes, Loves, etc.)

TWITTER

Cleveland Public Library				Cleveland Public Library					
2019 Twitter Reporting				2019 Twitter Reporting					
Month	Impressions	Clicks	CTR	Creative	Impressions	Clicks	CTR	Tweet Engagements	Retweets
May 27-31	11,240	176	1.57%	Brand Awareness	36,273	623	1.72%	633	1
June	73,807	1,046	1.42%	Puppetry Exhibit A	21,476	320	1.49%	340	0
July	109,075	452	0.41%	Puppetry Exhibit B	46,314	658	1.42%	662	0
Totals	194,122	1,674	0.86%	Street Festival	90,059	73	0.08%	1,112	42
				Totals	194,122	1,674	0.86%	2,747	43

The Street Festival saw high CTRs either at or above industry benchmarks (1.5%). The ad was retweeted, or shared, 42 times.

DISPLAY

Cleveland Public Library			
2019 Digital Display Reporting			
Month	Impressions	Clicks	CTR
May 27-June 30	200,011	61	0.03%
July	200,022	94	0.05%
Totals	400,033	155	0.04%

Cleveland Public Library			
2019 Digital Display Reporting			
Creative	Impressions	Clicks	CTR
Brand Awareness	98,669	36	0.04%
Puppetry Exhibit	116,838	35	0.03%
Street Festival	184,526	84	0.05%
Totals	400,033	155	0.04%

Cleveland Public Library			
2019 Digital Display Reporting			
Ad Size	Impressions	Clicks	CTR
300x600 (desktop)	40,730	18	0.04%
728x90 (desktop)	10,432	6	0.06%
320x50 (mobile)	143,072	37	0.03%
300x250 (desktop)	205,799	94	0.05%
Totals	400,033	155	0.04%

- The added-value campaign on WKYC.com in Q2 delivered 400,033 impressions and received 155 clicks.
- The 300x250 desktop ad unit garnered the highest number of impressions and clicks within the campaign.

## PROPERTY MANAGEMENT

### Painters

- Repainted Edgewater Book Box.
- Collinwood- repaired ceiling walls and repainted back hall leading to the basement.
- Lorain- painted children's area.
- Lakeshore- painted steel I beams.

### Carpenters

- Main- built new office for Say Yes 2 Education.
- Westpark- partially completed wall construction of Westpark meeting room.
- Walz- replaced damaged soffit area on drive side of building.
- Union- repaired and installed door to women's restroom.
- MLK- dry walled and painted gallery for the MOA.
- LSW- installed new book drop.

### Maintenance Mechanics

- Lakeshore
  - Setup/wired temporary spot cooler rentals in preparation for stacks area chiller project.
  - Worked with Carrier on stacks area chiller replacement.
  - Replaced chilled water valve and actuator on AHU#10.
  - Checked associated controls/programming with Siemens.
- Collinwood
  - Worked with Siemens to replace the fire alarm panel and defective aux. devices.
  - Intrusion panel installation in progress.
- MLK
  - Repaired chiller/condenser, recharged system with refrigerant.
- Union
  - Relocated public computers/tables, reconfigured electrical and data cabling.
  - Replaced defective semi-hermetic compressor on main air handler.
- LSW/Main

- o Kone upgraded VFD's for LSW #1 public elevator and #4 staff/freight elevator in Main.
  - o Siemens software upgrade installed on SOCC virtual server.
  - o Panel flashes/revision updates for Siemens HVAC controllers.
- Eastman Garden
  - o Additional power and camera installations in preparation for CPL150.
- Mem-Nott
  - o Worked with DiFranco plumbing on replacing rotted 20' section of roof drain piping above circulation desk and computer lab.
- Staff training
  - o Arc flash/Electrical safety training with Siemens.
  - o Annual refresher training for Asbestos removal/handling at TSI.
- Continued working on LSW/Main security camera cabling project, Hippo work orders/emergency calls and preventative maintenance on HVAC equipment.

## **SAFETY & PROTECTIVE SERVICES**

### Safety Services

- SPS completed Library Building Security checklists' for all CPL branches. Branch managers were advised to submit Hippo tickets to address discrepancies and issues found at branches. Building contents, material management, entry and interior space control, windows, barriers, lights, intrusion and fire protection, stack access, and security gates were all evaluated at our locations.
- SPS along with Property Management removed the cylinder locks from the LSW Special Collections and Map room vault doors in an effort to enhance loss prevention measures. Access control card readers are the only means of entering the vault, therefore an electronic history of access is stored.

## PROTECTIVE SERVICES

### Activity

Month	Total Dispatch Activity	Total Alarms	Branch Incidents	Downtown Campus Incidents	Incident Reports Gen.	CPL access activities
<b>Aug 2019</b>	1854	13	46	26	147	272
<b>July 2019</b>	1916	25	64	20	186	96
<b>June 2019</b>	1939	23	53	24	147	35
<b>May 2019</b>	1958	24	58	38	116	65
<b>April 2019</b>	1970	22	48	46	90	47
<b>March 2019</b>	126	42	45	79	168	75
<b>Feb 2019</b>	2249	53	117	32	153	178
<b>Jan 2019</b>	2830	36	46	41	84	56
<b>Dec 2018</b>	3166	45	95	90	78	51
<b>Nov 2018</b>	3669	42	51	41	76	51
<b>Oct 2018</b>	4128	25	46	77	77	74
<b>Sept 2018</b>	3463	30	53	68	37	63
<b>Aug 2018</b>	3788	61	65	95	87	71

### Special Attention, Special Events, and Significant Incidents

- SPS filled the following overtime requests: Fleet coverage (early morning special attention), special assignments at South Brooklyn after July 23<sup>rd</sup>, Rice branch Community Meeting, CPL 150, and Collinwood fire watch.
- SPS and CPD responded to South Brooklyn branch for a shooting July 23<sup>rd</sup>. Video provided to CPD led to the quick apprehension of the two suspects.
- A meeting was held June 10, 2019 with all CPL Third District managers, SPS, CPD's Third District Commander Anne Todd, and Mrs. Parks.
- Video requests fulfilled for Cleveland Police Department, Homeland Security, RTA PD, and US Postal Police.
- SPS officers deployed pepper gel on a patron at Sterling branch who was throwing rocks and swinging yard tools (stolen from CMHA) at SPS officers. The male punched a responding CPD officer and was arrested.
- SPS Manager Duncan will attend the Ohio Metro Libraries Security Meeting September 16<sup>th</sup>.
- SPS participated in CPL Safety Task Force Meetings.

- Over 30 new cameras were installed at LSW and Main's interior and exterior.

#### Protective and Fire Systems

- Fire and burglar system troubles were addressed at Rice, Harvard Lee, Fulton, Mt. Pleasant, and Collinwood.
- A new fire alarm panel was installed at Collinwood branch last month. The intrusion panel will be installed this month.
- Fire drills were completed for the third quarter at all locations. Cleveland Fire Department's Fire Marshal oversaw the LSW and Main fire drill.
- SPS audited all Access Control ID cards in August and adjusted access levels based on transfers, resignations, and terminations.

#### Contract Security

- SPS moved the Memorial Nottingham guard to Rice branch. The SPS officer posted at Lake Shore and Royce guard from Lake Shore now patrol and respond to all requests for service at Memorial Nottingham.
- SPS had the E. 131 guard removed for leaving her post early, the Rockport guard was removed for insubordination, Collinwood's guard was removed for speaking inappropriately to female staff,
- The Eastside Royce supervisor was replaced per SPS request for subpar performance.

#### Administration

- SPS Supervisors received white uniform shirts. This will help clearly identify Safety & Protective Services Supervisors from Field Officers.
- A procedure was developed for non SPS staff to clarify when it is appropriate to call CPD instead of SPS. SPS also has proposed changes to how Lost & Found items are gathered and stored and developed an Emergency Lockdown protocols. The documents are with the Knowledge Office for review.
- SPS hired three new PTR Officers. One is training now and the other two start in a couple of weeks.

## INFORMATION TECHNOLOGY & CLEVNET

### CLEVNET Quarterly Meeting

The CLEVNET Directors held their third quarterly meeting of 2019 on Friday, July 26, 2019, at the Kelleys Island Branch of Sandusky Library. Leslie Korenko, an author and board member of The Kelleys Island Historical Association, gave a short presentation on the history of the island and shared her personal perspective as someone who lives on the island year round and benefits from the services of CLEVNET.

Lorena Williams, Chair of the Directors Panel and Director of Hubbard Public Library, welcomed Kara Cervelli, the new director of Fairport Harbor Public Library. Director Williams congratulated Carlos Latimer on his appointment to director of East Cleveland Public Library, after serving as interim director. Hilary Prisbylla, Director of CLEVNET, was also congratulated on her appointment to the board of OPLIN (Ohio Public Library Information Network) for a three-year term that began July 1, 2019.

Tim Diamond, CPL's Special Assistant to the Director and liaison to CLEVNET, provided a brief update on CLEVNET's strategic plan with a focus on governance. The West Region has a vacancy on the CLEVNET Executive Panel due to Stephanie Buchanan's departure from Bellevue Public Library. (Ms. Buchanan is now the director of Bucyrus Public Library.) Two directors volunteered to put their names on the ballot. The East Region has two seats with terms ending in December 2019, which will have to be filled by the end of the year.

Mr. Diamond discussed CLEVNET's 2019 priorities and goals (distributed at the meeting as a handout) and how, any suggested changes or additions to this list must be brought to the Executive Panel for vetting. A strategic framework for the Panel to use when evaluating proposed projects and initiatives is described in CLEVNET's operating procedures. Mr. Diamond explained that the list is being used to report back to the membership, in a systematic and consistent fashion, on the status of the many projects underway.

The next part of the meeting focused on the work of the Library Systems and Applications Team headed by Hilary Prisbylla. Ms. Prisbylla updated the CLEVNET directors on the new mobile app templates; credit card transactions; how OverDrive Advantage Plus accounts for each library system could provide better circulation data than the current structure; additional periodical offerings

purchased from OverDrive with funds previously used for support services that are now part of the platform costs; LibCal, the event management and room booking software available as a service to member libraries; and the "go green" campaign to reduce paper notices.

Ms. Prisbylla also announced that she would be sending out a survey regarding the databases purchased by CLEVNET to get feedback from the member libraries on what should be kept and what should possibly be dropped and/or added. Finally, Ms. Prisbylla explained the upcoming ILS cleanup on August 8, 2019, and what impact the work would have on circulation operations and technical services.

Larry Finnegan, Director of IT, updated the CLEVNET directors on special projects and initiatives, including: expanding capacity of the data center in Columbus; updating access points as part of the network infrastructure; SharePoint Office 365 successful transitions at Wayne County and Sandusky; VoIP installations at Twinsburg and Norwalk; purchasing licenses through TechSoup; the remote monitoring and management solution from ConnectWise Automate now used by all member libraries; computer and print management; Rubrik backup and recovery services; InformaCast mass notification of staff; and ConnectWise Manage, the help desk software product. As always, security remains a top concern and priority for his team.

Don Yarman, Executive Director of OPLIN, attended the meeting along with Karl Jendretzky, OPLIN's Technology Project Manager. Mr. Yarman expressed his thanks to Ms. Prisbylla for her willingness to serve on OPLIN's board, especially at this time, as it faces difficult challenges with Lynda.com, a provider of online classes and one of the most popular services purchased by OPLIN for Ohio's public libraries. Lynda.com is now LinkedIn Learning and the acquisition has created a host of privacy and accessibility issues with the new owner. The OPLIN Board will grapple with the question of what to do with the contract at their August meeting.

The meeting ended but the networking continued over lunch and the ferry ride back to Marblehead. The next quarterly meeting of the CLEVNET Directors will be held on Friday, October 25, 2019, at Cleveland Public Library, in the Louis Stokes Wing Learning Commons at 10:00 am.

In other news this summer, staff re-encoded the Sirsi database in Unicode format and re-indexed all of the existing data. The new

format went live on August 12. Unicode is a universal encoding scheme adopted by the computer industry which is designed to support the worldwide interchange, processing, and display of diverse languages. The format of the catalog data had been ASCII; ASCII was originally designed for English only. Unicode, on the other hand, allows for better visual representation, and searching of international language records in the catalog. It is also the modern standard for record processing and encoding. In addition the browse index had not been fully re-indexed in many years due to processing time. The full re-index will improve searching for all records. Staff had originally planned to upgrade to Unicode in 2006, but costs and downtime required to migrate (over a week) made it prohibitive. Technology upgrades in recent years have made the process much easier.

CPL's VMware environment was successfully moved to the SOCC (State of Ohio Computer Center) in Columbus, with no down time. The only servers left to move are Munis and those for Property Management. The vendor will move Munis to the SOCC VMware environment in September. Seimens will install their software for Property Management on a server already stood up on CPL's VMware environment. When these moves are completed, the server room at Main Library will have four cages, down from 16. The Network Team was also busy throughout the summer moving CPL branch circuits from the head end at Main Library to the new AT&T head end at the SOCC. Nearby, at the SOCC, all 200+ CLEVNET servers are now on the latest version of VMware, 6.7. Both datacenters are up and running, managed by VMware vCenter Server.

The new CLEVNET mobile app was released on August 20, 2019. There was nothing new for patrons to download. The existing CLEVNET app began displaying library profiles and assumed the functionality of the testing app. The testing app no longer worked.

Staff replaced and configured all CPL printers; group policy settings were revamped to improve the user experience and uniformity. Staff also installed seven access points in the Eastman Reading Garden and reimaged 89 public PCs in Tech Central, upgrading from Windows 7 to Windows 10.

Hilary Prisbylla, Larry Finnegan, and Tim Diamond visited Kara Cervelli, the new director of Fairport Harbor Public Library, on August 2, 2019, for her orientation to CLEVNET.