CLEVELAND PUBLIC LIBRARY

Community Services Committee
November 19, 2019

AMENDMENT TO FINES AND FEES SCHEDULE

WHEREAS, The State Auditor requires that the fines and fees assessed by Cleveland Public Library be approved by the Board of Library Trustees; and

WHEREAS, The Fines and Fees Schedule (“Schedule”) is revised and updated, as needed; and

WHEREAS, The Best Buy Teen Tech Center at Rockport Branch provides its members the opportunity to spend their after-school hours producing songs, constructing 3D models, making their own animations and videos, building websites, and much more; and

WHEREAS, Membership to the Center is free to youth (ages 10 to 17) and members do not pay to use the resources of the Center for the projects they are working on; however, members occasionally need to use the printer for homework or personal use and the Library would like to provide members with a limited number of free prints each day; and

WHEREAS, The Library would like to extend this courtesy to the members of future teen tech centers that it hopes to open in other locations; now therefore be it

RESOLVED, That the Board of Library Trustees approves the revised Fines and Fees Schedule, as attached, to be effective December 1, 2019.
CLEVELAND PUBLIC LIBRARY
FINES AND FEES SCHEDULE: PART A

OVERDUE FINES
ADULT MATERIALS
Circulating Items .......................................................... $0.00 per day/item
Reference Item ............................................................ $1.00 per day/item
Interlibrary Loan Material .............................................. $3.00 per day/item

NO OVERDUE FINES are charged for:
Children’s materials
Young Adult materials
Materials at University/College Libraries

NO OVERDUE FINES are charged to the following patrons:
CPL-GB (age 60 and over)
CPL-DISABLD
CPL-HOMBD

BILL THRESHOLD ......................................................... $25.00

MATERIAL RECOVERY REFERRAL
Fee for account referral to collection agency ................... $15.00

REPLACEMENT PRICES
Borrower pays list price for material as shown online. If database
shows no list price, patron is charged as follows:
Hardcover Book ............................................................ $26.00
Adult Paperback Book .................................................. $16.00
Children’s Paperback Book ........................................... $5.00
Audiobook ................................................................. $50.00
Blu-Ray ................................................................. $25.00
Comic Book ............................................................ $3.50
Compact Disc .......................................................... $14.00
DVD ................................................................. $15.00
DVD Set ................................................................. $60.00
Interlibrary Loan Material ........................................... Value of item
Magazine ................................................................. $6.00
Pamphlet ............................................................... $2.00
Reference Material ..................................................... Value of item
Mobile Hotspot Device ............................................... $75.00
Mobile Hotspot Case ................................................ $15.00
Mobile Hotspot Cable ................................................ $6.50
Self-Playing Device .................................................... $80.00
Misc. uncataloged material ....................................... $5.00/item

LOST OR STOLEN LIBRARY CARD ................................ $1.00

DAMAGE FINES
Major ........................................................................ Replacement price

PASSPORT APPLICATION FEES
Application Processing fee ............................................ $35.00
Passport photo fee ...................................................... $10.00

INTERLIBRARY LOAN
LOAN FEES CHARGED TO LIBRARIES
Ohio Libraries ............................................................. No charge
Out-of-State Libraries ............................................... $10.00 per item
Foreign Libraries ..................................................... $20.00 per item

DUPLICATION FEES
Scans (1-30 images) ................................................. minimum $15.00/item
Paper (1-30 images) ................................................ minimum $30.00/item
Additional fees may be charged. See Fines and Fees Schedule; Part B for list of fees for scans and printouts made by staff.

FEES CHARGED TO INDIVIDUAL BORROWERS
Borrowing ............................................................... No charge

LOST ITEMS
Replacement price ..................................................... Value of item

SELF-SERVICE COPY/PRINTING
8½” x 11” and 8½” x 14” B&W ........................................... $0.10 per page
11” x 17” B&W ............................................................ $0.20 per page
8½” x 11” and 8½” x 14” Color ........................................ $0.25 per page
11” x 17” Color ........................................................... $0.50 per page

Copies from Microform Reader/Printer:
8½” x 11” and 11” x 17” B&W ....................................... $0.10 per page

Use of one's own paper .............................................. Charge based on paper size

Members of the Best Buy Teen Tech Center receive a $0.50 credit for
printing per day.

FAXING
Self-service faxing from multifunction device ............... No charge

SCANNING
Self-service scanning on MFD sent to email address ...... No charge
Self-service scanning on KIC Scanner in CDPL .............. No charge
Self-service scanning to one’s own device ..................... No charge

PHOTOGRAPHING/TAPE/FILMING ON LIBRARY
PROPERTY
Wedding photography ................................................ $100.00
Commercial filming .................................................. Charge quoted upon request

MISCELLANEOUS
Tote Bags (non-complimentary) ................................... $0.10 per bag
Earbuds ................................................................. $1.00/pair
Flash drive ............................................................. $7.00/each

SALES TAX
Ohio sales tax is included in fees charged for self-service copying,
printing, scanning, and faxing from library multifunction devices, and for
miscellaneous items such as passport photos.